



**THE PESTICIDE STEWARDSHIP ALLIANCE
BOARD OF DIRECTORS MEETING
Zoom Teleconferencing
May 19, 2020**

Officers: Taryn Van Wassenhove, President; Kimberly Gilbert, Vice-President, Wendy Sue Wheeler, Treasurer; Jack Ranney, Secretary and Steve Brunt, Immediate Past President.

Directors: Anne Macmillan, Env/Public Health; Angela Martin, Waste Management; Jay Mirsky, Membership; Becky Roark, End User; Renee Woody, Government; Michelle Wiesbrook, Institution; Scott Birchfield, Pesticide Industry; and Clint Shocklee, Container Management.

Officers and Board members Absent: All present.

Ex-Official: Jennifer Park, US EPA; and Bonnie McCarvel, TPSA Operations Manager.

Committee Chairs: Hazardous Waste and Program Co-Chair Annual Conference – Renee Woody; International Stewardship – Tim Cotter; Annual Conference , Elections and By-Laws – Kimberly Gilbert; Finance – Wendy Sue Wheeler; Sponsorship – Scott Birchfield; Bob Mann – Program Co-Chair Annual Conference.

Committee Chairs Absent: Ples Spradley – Stewardship Awards.

Guests: No guests present

Call to Order: President Van Wassenhove called the meeting to order at 10:10 - CDT. Roll call was taken, and a quorum was present. President Van Wassenhove welcomed everyone and reminded everyone to abide by the Anti-Trust and Fair-Trade Practice Guidelines as provided.

Minutes: Secretary Jack Ranney presented the Board minutes from the February 4, 2020 Board meeting. A motion was made to accept the report as presented and was seconded. Discussion followed. Motion carried.

Secretary Jack Ranney presented the Board minutes from the February 4, 2020 New Board Meeting. A motion was made to accept the report as presented and was seconded. Discussion followed. Motion carried.

Treasurer's Report: Treasurer Wendy Sue Wheeler presented the financial report showing the cash balance, P&L statement as of March 31, 2020. A motion was made to accept the report as presented and was seconded. Discussion followed. Motion carried.

Committee Reports:

Conference Report: Chair Kimberly Gilbert reported 2021 conference coordination and planning is in progress: Container track full; Pesticide track not full yet, but looking good at this-point-in-time; refocusing on conference content; attendance at this-point-in-time is uncertain due to COVID-19 pandemic; conference registration to late October/early November. Bonnie will confirm event cancellation insurance and coverage. Discussion followed regarding what 2021 would hold with the health pandemic, travel restrictions, etc. A motion was made to accept the report as presented and was seconded. Discussion followed. Motion carried.

Communications Report: Chair Michelle Wiesbrook reported it is important to keep the TPSA newsletter current and the content important and informative to our members and readers. A new version of the TPSA newsletter is being worked on for release. A motion was made to accept the report as presented and was seconded. Discussion followed. Motion carried.

Elections & By-Laws Committee: C Chair Kimberly Gilbert stated there is nothing to report. A motion was made to accept the report as presented and was seconded. Discussion followed. Motion carried.

Hazardous Waste Committee: Chair Renee Woody reported Joe Hoffman, Washington State Department of Agriculture, has been helpful with assisting with goal reviews, reviewing the database for accuracy. Additionally, there has been interest in investigating reuse programs for chemicals used in agricultural production. A motion was made to accept the report as presented and was seconded. Discussion followed. Motion carried.

International Stewardship Committee: Chair Tim Cotter stated there aren't any new developments or information to report since the February 4th meeting. A motion was made to accept the report as presented and was seconded. Discussion followed. Motion carried.

Membership Committee: Chair Jay Mirsky reported the following:

Current membership:	129
Governmental entity members:	37
State Government members:	15
Waste Management companies:	7
Institutions:	8

Jay emphasized the importance for all Board members to assist with membership recruitment. Jay requested assistance to identify the different hazardous waste management companies to recruit as members. Jack Ranney and Angie Martin offered to assist. All members expressed interest to assist in identifying prospect members.

A motion was made to accept the report as presented and was seconded. Discussion followed. Motion carried.

Stewardship Awards: Chair Ples Spradley was not present, no report was presented.

Sponsorship Committee Chair Scott Birchfield reported sponsorship is directly related to the “go/no go” conference decision that decision will dictate how to develop 2021 sponsorship. A motion was made to accept the report as presented and was seconded. Discussion followed. Motion carried.

Old Business:

Long-Range Planning – discussed need to develop priorities. Discussion followed regarding social media role with TPSA, TPSA mission statement, and communications strategy.

A motion was made to form an adhoc committee to review TPSA’s mission statement and present any proposed changes to the board at the July meeting with Steve Brunt serving as Chair; and committee members Wendy Sue Wheeler, Clinton Shocklee and Scott. The motion was seconded. Discussion followed. Motion carried.

New Business:

Budget Planning Timeline - Bonnie McCarvel presented the following timeline for the FY 2021 Budget:

- Early June – requests sent to committee chairs for goals and proposed budget
- July 1, 2020 – Committee requests due to TPSA Office & Treasurer
- July 23, 2020 – Board review/discussion and clarification
- August 18, 2020 – Board meeting to act on finalized budget for FY’2021 which starts September 1, 2020

Next Board Meeting:

Angie Martin provided an overview: The July 22nd Board meeting was scheduled to be in Indianapolis at Heritage. Due to COVID-19 uncertainties the meeting has been cancelled. Angie

Martin proposed we continue with the July 22nd date, but change the format to tele-video meetings as follows:

- July 22- informal meeting to review and discuss Long Range Plan mission statement, budget, and goals for respective committees, and 2021 annual conference.
 - 9-12noon CDT and 1:30-3:30pm CDT.
- July 23 – TPSA Board of Directors Meeting
 - 9am-12 noon CDT.
 - Wendy Sue Wheeler to host the tele-video meetings.

A motion was made to accept the proposed meeting schedule as presented and was seconded. Discussion followed. Motion carried.

Adjournment

A motion was made to adjourn the meeting. It was seconded. Discussion followed. Motion carried. President VanWassenhove adjourned the meeting at 11:40 am CDT.

Minutes taken by Jack Ranney.