



**THE PESTICIDE STEWARDSHIP ALLIANCE  
BOARD OF DIRECTORS MEETING  
Marriott Plaza San Antonio – Victoria’s Room  
San Antonio, Texas  
February 4, 2020**

**Officers:** Taryn VanWassenhove, President; Kimberly Gilbert, Vice President; Wendy Sue Wheeler, Treasurer; Jack Raney, Secretary and Steve Brunt, Immediate Past President.

**Directors:** Anne Macmillan, Env/Public Health; Angela Martin, Waste Management; Jay Mirsky, At Large; Becky Roark, End User; Clinton Shockley, Pesticide Container Management; Renee Woody, Government; and Michelle Wiesbrook, Institution.

**Absent:** Scott Birchfield, Pesticide Industry.

**Ex-Official:** Jennifer Park, US EPA and Bonnie McCarvel, TPSA Operations Manager.

**Guests:** Jeff Rogers, VDACS and Bob Mann, National Association of Landscape Professionals.

**Call to Order**

President Taryn VanWassenhove called the meeting to order at 3:18 CST in the Marriott Plaza San Antonio – Victoria’s Room, San Antonio, Texas. Roll call was taken and a quorum was present. Wassenhove then reminded everyone to abide by the Anti-Trust and Fair Trade Practice Guidelines as provided.

President VanWassenhove welcomed everyone.

**Old Business**

None

**New Business:**

Fiduciary Responsibilities

- McCarvel reviewed with the newly elected the board their fiduciary responsibilities. A motion was made to accept the report. The motion was seconded. Discussion followed. Motion carried.

### Review of Policies

- McCarvel reviewed with the newly elected board the TPSA policies in place. A motion was made to accept the report. The motion was seconded. Discussion followed. Motion carried.

### Responsibilities of Officers, Board, Committee Chairs and Liaisons

- McCarvel reviewed and reminded the board of their respective responsibilities as outlined and attached to official minutes. A motion was made to accept the report. The motion was seconded. Discussion followed. Motion carried.

### Long Range Strategic Plan

- President VanWassenhove asked Steve Brunt to review the PP with the mission statement. Discussion followed.
  - President VanWassenhove asked that each committee chair develop two ideas for their committee, which they may want to pursue in the future, and present at the May 2020 board meeting for consideration.
  - A motion was made to have the communications committee explore a social media subcommittee and provide a report at the May 2020 meeting. The motion was seconded. Discussion followed. Motion carried.
  - A motion was made to accept the long range/strategic plan and work to implement it. The motion was seconded. Discussion followed. Motion carried.

### Bank ratification

- Ratification of Commerce Bank to remain the official bank of TPSA was requested. A motion was made to continue with Commerce Bank as the official bank of deposit for TPSA. The motion was seconded. Discussion followed. Motion carried.

### Bank Signature Authority

- A motion was made to have Taryn VanWassenhove, TPSA President and TPSA Treasurer Wendy Sue Wheeler along with TPSA Operations Manager Bonnie (McCarvel) Nagel to have signature authority as follows:
  - Signature authority for any check written from the TPSA account for funds greater than \$2,000.00 requires a signatory from Operations Manager Bonnie (McCarvel) Nagel and President Taryn VanWassenhove or Treasurer Wendy Sue Wheeler.
  - Checks for funds of \$2,000.00 or less require only a signature of Operations Manager Bonnie (McCarvel) Nagel.

- Any check written to Mid America CropLife Association or Nagel requires two signatures with one from the President or Treasurer with signature authority along with Nagel's signature.

A motion was made to approve the signature authority as proposed and it was seconded. Discussion followed. Motion carried.

### Bank Certificate of Authority

- A motion was made to approve TPSA President Taryn Van Wassenhove, TPSA Treasurer Wendy Sue Wheeler and Operations Manager Bonnie (McCarvel) Nagel be authorized to establish commercial card accounts (with or without an associated plastic card)("Accounts") with Commerce, to incur debt (in the form of a line of credit established by Commerce for Corporation) associated with the Accounts, to pledge property as security for repayment of amounts due Commerce, and to execute all documents to effectuate this purpose which he/she may deem necessary and proper, including without limitation any application and/or agreement (each an "Agreement") to open the Accounts. TPSA authorizes that any one of the three people identified can do this as outlined.

Further Resolved, that any one of the foregoing named officers of this Corporation may from time to time request Commerce issue commercial cards to any one person in connection with any of the Accounts.

Further Resolved, that any one of the Authorized Person(s) designated above is authorized to establish an ActiveFunds program, a ControlPay EIPP Program (each a "Program"), and other general banking services with Commerce, including, but not limited to Merchant Bankcard services, and to execute all documents to effectuate this purpose which he/she may deem necessary and proper, including without limitation any Agreement to establish a Program. The motion was seconded. Discussion followed. Motion carried.

### 2020 Meeting Dates

A motion was made to confirm the meeting dates as follows:

- May 19, 2020                      Conference Call – 11-1 Eastern (10-noon Central, 8-10 Pacific)  
Priority Agenda Item: Identify priority tasks and goals for 2020
- July 23, 2020                      Meeting in Indianapolis, IN 9am-3pm  
Priority agenda item: budget discussion
  - July 22 – Travel day – plus tour of Corteva and Heritage
  - Jul 23 – meeting will be at Heritage facility

- August 18, 2020 Conference call – 11-1 Eastern (10-noon Central, 8-10 Pacific)  
Priority agenda item: budget approval
- November 12, 2020 Conference call – 3-5 Eastern (2-4 Central, noon - 2 Pacific)  
Priority Agenda item: “wrap-up meeting” to discuss  
Progress/achievements of 2020 tasks and goals
- February 2, 2021 Board meeting at annual conference, Reno, Nevada

A motion was made to approve meeting dates and priority agenda items as presented. It was seconded. Discussion followed. Motion carried.

### **Adjournment**

A motion was made to adjourn, it was seconded and motion carried. Meeting adjourned at 4:24 pm by President Taryn VanWassenhove.

Minutes taken by Jack Ranney

### **Attachments:**

- Long Range/Strategic Plan PP
- TPSA Mission Statement

# TPSA Mission Statement

From website 2/13/2020

## Introduction

The Pesticide Stewardship Alliance (TPSA), founded in 2000, is an organization of federal, state and local governmental agencies, educational and research institutions, public organizations, private corporations and individuals that are actively involved in different aspects of pesticide stewardship. Stewardship, by definition includes any activity that has a positive impact on the safety and efficacy of pesticides from manufacture, marketing and commerce, through storage and use, and ultimately disposal of unwanted or unusable products and the management of emptied containers. TPSA will serve as a forum to facilitate cooperation among all interested individuals, organizations, agencies and companies.

The goals of TPSA are to increase the effectiveness, efficiency and longevity of various pesticide stewardship efforts. TPSA will utilize education, training, outreach and other activities to accomplish its stewardship objectives and will be involved in the local, national and international arenas.

## Objectives

- hold an annual conference for exchanging ideas and technical information, and discussing the impacts of emerging issues and other concerns among the membership;
- develop a newsletter and website that will facilitate timely communication among the membership;
- serve as a clearing house for technical information, data and expertise concerning pesticide stewardship programs and issues;
- provide a mechanism to concentrate technical expertise in finding solutions to nationwide problems impacting pesticide stewardship programs;
- promote pesticide stewardship efforts through the use of achievement awards that will honor innovative and creative efforts of individual programs, persons, organizations, government agencies and industry