



**THE PESTICIDE STEWARDSHIP ALLIANCE**  
**BOARD OF DIRECTORS MEETING**  
Syngenta Corporation Office  
1775 Pennsylvania Avenue, NW #600,  
Washington, DC 20006  
July 19, 2018

**Attendee List In Person:**

**Officers:**

Wendy Sue Wheeler, President  
Taryn VanWassenhove, Secretary

Steve Brunt, Vice President  
Scott Birchfield, Immediate Past President

**Directors:**

Michelle Wiesbrook, Institution  
Angela Martin, Waste Management (arrived at 11:50 am)

Maria Mirsky, At Large

**Ex-Official:**

Nancy Fitz, US EPA

Bonnie McCarvel, TPSA Operations Manager

**Attendee List Conference Call:**

**Directors:**

Clinton Shocklee, Container Management  
Anne Macmillan, Environment/Public Health

Paul Derig, End User

Kimberly Gilbert, Pesticide Industry

**Absent:**

Don Bradley, Treasurer  
Carol Black, PPE  
Kristine Schaefer, Communications

Ples Spradley, Stewardship Committee Chair  
Rob Hofstetter, Government  
Jeff Rogers, Hazardous Waste

**Call to Order**

President Wendy Sue Wheeler called the meeting to order at 9:02 am EDST and read the Anti-Trust and Fair Trade Statement and reminded everyone to abide by the Guidelines.

Roll call was conducted by Secretary Taryn VanWassenhove

**Secretaries Report:**

Secretary Taryn VanWassenhove reviewed the minutes from the Board of Directors Meetings held May 17, 2018, as provided to the board via email. A motion to approve the minutes with one name correction was made by Paul Derig, motion was seconded by Scott Birchfield. Discussion followed. Motion carried.

### **Treasurers Report:**

President Wendy Sue Wheeler presented the Treasurers report in Don Bradley's absence. All Board members were provided copies of the June 30, 2018 Balance sheet, Budget vs Actual and Profit & Loss vs Last Year. Discussion occurred. A motion to approve the treasurer's report as presented was made by Anne Macmillan and the motion was seconded by Maria Mirsky. Discussion followed. Motion carried.

### **Committee Reports**

#### Annual Conference Committee:

Kimberly Gilbert reported that the committee is currently having monthly conference calls for planning. Videotaping was discussed that had been previously tabled. Gilbert proposed the possibility to tape a few sessions at the 2019 conference including the keynote address. The Committee will discuss this further. Discussion on possible keynote speakers occurred and the board provided several suggestions for the committee to pursue. A motion was made to accept the committee report by Maria Mirsky, motion was seconded by Steve Brunt, discussion followed, motion carried.

#### Sponsorship:

Scott Birchfield reported they are working on new possible sponsors for the 2019 conference. A motion was made to accept committee report by Michelle Wiesbrook, motion was seconded by Paul Derig, discussion followed, and motion carried.

#### Elections & Bylaws:

Steve Brunt reported that he is currently working toward the 2019 election. A motion was made to accept committee report by Scott Birchfield, motion was seconded by Paul Derig, discussion followed, and motion carried.

#### Hazard Waste Disposal:

Bonnie McCarvel reported, on behalf of Jeff Rogers, they are currently working to update contacts for the state disposal database. The committee also made a funding request for the 2019 budget year which was discussed later during budget planning. A motion was made to accept committee report by Scott Birchfield, motion was seconded by Anne Macmillan, discussion followed, and motion carried.

#### International Stewardship:

President Wendy Sue Wheeler reported she is still seeking a chair for this committee and has a couple of possible leads. A motion was made to accept committee report by Scott Birchfield, motion was seconded by Steve Brunt, discussion followed, and motion carried.

#### Membership Committee:

Maria Mirsky reported that currently there are 128 members and discussion on the TPSA advisor occurred. Further discussion was on recruiting new members and the need to get the TPSA message out to more people. A motion was made to accept committee report by Michelle Wiesbrook, motion seconded by Scott Birchfield, discussion followed, and motion carried.

### Stewardship Awards:

President Wheeler read the description of awards presented at the annual meeting and requested that people start thinking of deserving recipients. A motion was made to accept committee report by Steve Brunt, motion seconded by Maria Mirsky, discussion followed, and motion carried.

### 2020 Conference

McCarvel requested the board to identify meeting dates and possible cities for the 2020 conference site. After discussion, the general consensus of the board was to hold the conference February 11 through 13, 2020; And explore Four possible sites including: Charleston, SC; Boise, ID; San Antonio, TX and Portland, OR McCarvel will obtain proposals from sites within these locations and report at the November meeting.

### **Old Business**

Respirators: Nancy Fitz reports U.S. EPA is in the process of putting out a revised statement for the label review guidance and is working on outreach for the members. Fitz will provide an updated at the November meeting on the revised statement. A motion was made to accept the report by Scott Birchfield, motion seconded by Paul Derig, discussion followed, and motion carried.

### **New Business**

#### MACA D&E Committee

Bonnie McCarvel reviewed the information previously presented by Lindsey Jackson, Chair of the MACA Distribution & Environment Committee, regarding the Pesticide Waste Management flow chart that they are planning to develop and would like to have TPSA maintain keep updated. . Discussion followed General consensus was that TPSA was interested but before final commitment was made, the board wanted to review the document to determine how to proceed with input from the Hazardous Waste Workgroup.

#### 2019 Budget Planning

The BOD reviewed the budget goals and requests for funding from the respective committees as well as proposed income and other expenses estimated for the 2019 fiscal year. A tentative draft was developed. The budget will be reviewed and finalized during the August 6<sup>th</sup> meeting. A copy of the draft FY 2019 budget will be sent out to the board of directors and committee/workgroup chairs prior to that call.

McCarvel requested clarification regarding hotel meeting planner points. In the past, TPSA has not allowed Operations Manager Bonnie McCarvel to receive these points. Discussion followed. Scott Birchfield made a motion to change the TPSA policy to allow the TPSA Operations Manager to receive the meeting planning points which a hotel may offer. The motion was seconded by Taryn VanWassenhove, discussion followed, and motion carried.

(Policy added to Policy Directory is as follows:

**Policy 1.4 Meeting Planner Points**

The TPSA Operations Manager is eligible, and authorized, to receive the meeting planning points which a hotel may offer. The points may be used by the Operations Manager as they wish.)

**Next Meeting:**

The next meeting will be held August 6th from 10:00 am to Noon CDST via conference call.

**Meeting Adjourn:**

A motion was made to adjourn, it was seconded and motion carried. Meeting adjourned at 2:32 pm EDST by President Wheeler.

Minutes taken by Secretary Taryn VanWassenhove.