



**Board of Directors Meeting
November 16, 2017**

Attendees:

Officers: Scott Birchfield, President Wendy Sue Wheeler, Vice President
Jeff Rogers, Imm. Past President Pam Simonson, Secretary

Board of

Directors: Steven Brunt, Pesticide Industry Nancy Fitz, EPA Liason/Ex-Officio
Rob Hofstetter, Government 2019 Anne Macmillan, Env./Public Health
Bonnie McCarvel, Ex-Officio Michelle Wiesbrook, Institution 2019

Chairs: Kimberly Gilbert, Conference Kevin Neal, Hazardous Waste
Kristine Schaefer, Communications

Absent: Don Bradley, Treasurer Paul Derig, End User
Maria Mirsky, At-Large2019 Ples Spradley, Stewardship Chair

Call to Order

President Scott Birchfield officially called the meeting to order at 11:03 am EST.

President Scott Birchfield presented the Anti-Trust and Fair-Trade Practice Guidelines with the attendees and reminded everyone present to abide by the Guidelines.

Secretary to the Board, Pam Simonson conducted roll call.

Secretaries Report:

President Scott Birchfield reviewed the minutes from the Board of Directors Meetings held Oct 5, 2017, as provided to the board. A motion to approve the minutes as presented was made, motion was seconded, discussion followed. Motion carries.

Financial Report:

President Scott Birchfield presented the Treasurers report in Don Bradley's absence. All Board members were provided copies of the Oct 31st, 2017 Balance sheet, Budget vs Actual and Profit & Loss. A motion to approve the financial report as presented was made, motion was seconded, discussion followed. Motion carries.

Committee Reports

Annual Conference 2018 Committee:

Conference chair Kimberly Gilbert, presented the annual conference status for February 2018. The speakers have been confirmed as well as moderators identified and confirmed for all sessions. The agenda is posted on the website as well as the hotel information. The memorial table for the TPSA members lost in 2017 is set and ready for the annual conference. A motion was made to accept the report as presented, seconded, discussion followed, motion carries.

Sponsorship Committee:

Sponsor chair Steven Brunt presented a current snapshot of the 2018 sponsorship. Board members were provided a copy of the new 2018 sponsor level breakout. Sponsorship requests have been sent out to previous sponsors, November 30th was the requested date for response from the sponsors. Calls will be made after that date to those who have not responded. A motion was made to accept the report as presented, seconded, discussion followed, motion carries.

Communications Committee

Communication Chair Kristine Schaefer presented the status of the communication committee activities. For the December newsletter, Carol Black will provide PPE information regarding the new PPE changes occurring with WPS training. A motion was made to accept the report as presented, seconded, discussion followed, motion carries.

Elections & Bylaws:

Election and Bylaws chair Wendy Sue Wheeler reports the election process is in full swing. One of the challenges this year was the issue with three of the same industries (pesticide industry) members nominated for officers. One of the nominations was eliminated to elevate the issue. There was an additional nomination for the same position that has accepted that nomination. Discussion regarding more than one Officer/Board nominations submitted from the same organization and whether this could be an issue. There are no rules in the bylaws to restrict this from occurring and at this time the board does not have an issue.

All nominees will get an invite to attend the February 6th board meetings where the new board/officers will be announced.

A motion was made to accept the report as presented, motion seconded, discussion followed, motion carries.

Hazard Waste Disposal:

Kevin Neal discussed the efforts made to bring in additional resources and members to join our efforts but has not been able to get a commitment. A motion was made to accept the report as presented, motion seconded, discussion followed, motion carries.

International Stewardship: Ples Spradley was absent, no report.

Membership Committee: Wendy Sue Wheeler and Scott Birchfield presented the status of membership as of the meeting date, in Maria Mirsky's absence. A motion was made to accept the report as presented, motion seconded, discussion followed, motion carries.

Stewardship Awards:

Ples Spradley was absent. Discussion around nominations are open until Dec. 15, 2017, Bonnie McCarvel will send a reminder to submit nomination. A motion was made to accept the report as presented, motion seconded, discussion followed, motion carries.

Old Business:

PPE working group:

Carol Black, as provided by Wendy Sue Wheeler, did not have an update at this time. A motion was made to accept the report as presented, motion seconded, discussion followed, motion carries.

New Business:

2019 Annual Conference Site:

The two potential locations up for vote; Savannah, GA. and Raleigh, NC. Food costs, previous attendance and local attractions for attendees were all discussed. A vote was taken;

Raleigh – 3 vote

Savannah – 5 vote

A motion was made for Savannah, GA for the 2019 TPSA Conference, with The Savannah Marriott Riverfront on February 5th - 7th, as the hotel. A motion was made to accept the Savannah Marriott Riverfront proposal as presented. It was seconded, discussion followed and motion carried.

Next Board Meeting:

February 6, 2018 in Memphis TN, meet at 1:00pm (lunch served at 12:00). Nominees need to be invited to attend. Agenda items were outlined for the next meeting.

Meeting Adjourn:

Scott Birchfield, asked for a motion to adjourn the meeting at 12:50 pm EDST. A motion was made, seconded, motion passes.

Minutes taken by Pam Simonson.