



THE PESTICIDE STEWARDSHIP ALLIANCE
Board of Directors Meeting, Washington D.C.
July 11, 2017

Attendees:

Officers: Scott Birchfield, President Wendy Sue Wheeler, Vice President
Jeff Rogers, Imm. Past President Pam Simonson, Secretary

Board of

Directors: Rob Hofstetter, Government 2019 Nancy Fitz, EPA Liaison/Ex-Officio
Paul Derig, End User 2019 Bonnie McCarvel, Ex-Officio
Via Phone:
Steven Brunt, Pesticide Industry Maria Mirsky, At Large 2019
Michelle Wiesbrook, Institution 2019

Chairs: Kristine Schaefer, Communications - Via Phone
Kimberly Gilbert, Annual Conference - Via Phone

Guests: Carol Black, Washington State University - Via Phone

Absent: Don Bradley, Treasurer Ples Spradley, Stewardship Chair
Anne Macmillian, Env. Public Health Kevin Neal, Haz. Waste Management Chair
Board member

Call to Order

9:09 am (EST) TPSA President Scott Birchfield called the meeting to order at the Syngenta Corporate office located at 1775 Pennsylvania Avenue NW #600, Washington, DC.

Secretary to the Board Pam Simonson conducted roll call and reported a quorum was present.

President Birchfield presented the Anti-Trust and Fair Trade Practice Guidelines with the attendees and reminded everyone present to abide by the Guidelines.

Secretaries Report:

Pam Simonson reviewed the minutes from the Board of Directors Meetings held May 11, 2017, as provided to the board. A motion to approve the minutes as presented was made, motion was seconded, discussion followed. Motion carried.

Financial Report:

Bonnie McCarvel presented the Treasurers report in Don Bradley's absence. All Board members were provided copies of the Balance sheet, P&L, Budget vs Actual and the budget worksheet. A motion to approve the financial report as presented was made, motion was seconded, discussion followed. Motion carried.

Committee Reports

Communications Committee

Kristine Schaefer, committee chair, reviewed the goals and budget requests for the Committee; 1. TPSA Website, 2. Newsletter, 3. State Disposal Website Database Maintenance. Discussion followed.

Maria Mirsky, presented an update on the other work the communications committee had done which included the Leadership in Product Stewardship – Private Industry or the Pizzy Award which was presented at the annual conference to Meister Media, Willoughby, Ohio. The committee also developed and distributed the TPSA Advisory update to TPSA members and interested people as well as posted it on the website in June. This was the second issue in this fiscal year.

President Scott Birchfield asked for a motion to approve waiving the registration fees for Forrest Laws, Penton Media, so he could attend the 2018 Conference in Memphis. A motion was made, seconded, discussion followed, motion carried.

Elections & Bylaws:

Wendy Sue Wheeler, elections and by-laws chair, presented the budget requests for 2018 and committee report.

President Scott Birchfield asked for a motion to approve the Elections & Bylaws report. A motion was made, motion seconded, discussion followed, motion carried.

Hazard Waste Disposal:

President Scott Birchfield reviewed the budget requests for the HWD committee in Kevin Neal, HWD's absence. Scott requested clarification of the research goal listed. Reimbursement for conference presenters/keynote speakers to cover travel and lodging costs was discussed. Covering travel and lodging costs could allow for more publicly recognizable persons to

present/speak at the annual conference enabling a possible higher attendance. TPSA has not paid for a speaker and there are no plans to budget for this but will include a contingency plan should some assistance be needed. Speakers that may require reimbursement would be required to be reviewed and approved by the TPSA President.

Budgeted amounts would be documented with a tag line of which track the speaker presented in or aligns with (ie: waste disposal, pesticide stewardship). This allows for proper costs to be assigned appropriately.

International Stewardship/Awards Committee:

Ples Spradley, International Stewardship & Awards Committee chair, was not in attendance and no report available. Scott Birchfield asked for a motion to approve the International Stewardship report, a motion was made, motion was seconded, motion carried.

Membership Committee:

Maria Mirsky, Membership chair, presented the membership report. Currently TPSA has 125 members from 59 different entities. Membership renewal notices will be sent in late July, or early August. There are no budget requests for the Membership Committee.

A recommendation to Increasing the individual and organizational membership fees is recommended. Discussions ensued and a formal justification and benefit proposal for increasing the fees will be drafted and presented at the November Meeting.

President Scott Birchfield asked for a motion to approve the Membership report. A motion was made, motion seconded, discussion followed, motion carried.

Conference Committee Chair,

Kimberly Gilbert, Conference Chair, presented the 2018 conference planning status and the board of directors reviewed the budget items.

President Scott Birchfield asked for a motion to approve the Annual Conference Committee report, a motion was made, motion seconded. Discussion followed, motion carried.

Discussion regarding Conference cancellation refunds:

Current: Cancellations/refunds requested in writing, less \$50 administration fee, will be made on/or before January 20th. After January 20th, only 50% of the registration fee will be refunded.

Proposed: Any cancellation/refund request must be made in writing to the TPSA office and submitted 15 days prior to the scheduled Conference starting date. An administration fee of \$50 will be charged to process the refund. If payment is made by PayPal, refund will be returned via PayPal and PayPal fees may apply and will be charged

to the person requesting the refund. No refunds after _____ (15th day prior to conference).

**Medical emergencies or family death will be considered on individual basis and in consultation with the TPSA President.

President Scott Birchfield asked for a motion to approve the conference refund policy for the 15 day limit, a motion was made, discussion followed, the motion was rescinded by the original maker of the motion.

A motion was made that the new Conference refund policy effective for the 2018 conference be as follows:

Any cancellation/refund request must be made in writing to the TPSA office and submitted by 15 days prior to the scheduled Conference starting date. An administration fee of \$50 will be charged to process the refund. If payment is made by PayPal, refund will be returned via PayPal and PayPal fees may apply and will be charged to the person requesting the refund. No refunds after _____ (15th day prior to conference), except medical emergencies or family death will be considered on an individual basis and in consultation with the TPSA President.

The motion was seconded, discussion followed motion carried.

Annual Conference Sponsorship Committee:

Steve Brunt, chair, discussed with the group the consideration to change the sponsorship levels for the Gold, Silver and Bronze. Current levels are very broad and there is little difference between the benefits for a Gold sponsor and a Silver sponsor.

Steve will make contact with some of the Silver sponsor group to poll their thoughts on the benefits and what is important to them when determining the level of sponsorship and what would encourage them to raise to the next level of sponsorship. Scott Birchfield and Steve will work together to gather information and present their findings and recommendations at the August meeting.

A motion to approve the Conference Sponsorship Committee report was made, motion was seconded, motion carried.

Carol Black, Washington State University:

Carol Black presented a proposal for a working group with TPSA focusing on personal protective equipment (PPE).

Proposal: TPSA Board recruits for a two year period a small PPE workgroup that can discuss and prioritize issues to address in the United States and Canada (to start). The workgroup should include representatives from the breadth of TPSA membership including at least two people

from academia/extension, two from state regulatory agencies, two from ag-chemical manufacturers and one from EPA. The workgroup should not exceed 12 people. It should have two co-chairs from different sectors.

The goal of the workgroup would be to brainstorm and explore PPE issues, which have recently been discussed during TPSA conferences, to provide synergy to address issues of mutual interest, which could include one or more of the following. It is important to note that some of these issues are being addressed with outside teams as well. Areas that could be considered include:

- Contaminated clothing: effective laundering/instructions (applicator safety), analysis of contaminant load (enforcement), risk assessment (task force).
- Use of gloves for protection: updating the science, outdated label language
- Garments: protective levels, risk assessment and reuse
- Respirators: new WPS requirements, outdated label language

The workgroup would give an annual update during the conference and the mid-season TPSA Board Meeting. It would be important to have a minimum of two board members on the workgroup.

President Scott Birchfield asked for a motion to approve the workgroup for the two-year period to include the academia, with Carol Black and Pam Simonson as co-chairs and Nancy Fitz, EPA, and Paul Derig, JR Simplot, as committee members. The co-chairs will work to recruit more committee members with an email to the entire TPSA membership and some target recruiting from certain sectors if necessary. First report for the group will be at the November 16th board meeting. Motion was seconded, discussion followed motion carried.

Product Stewardship Initiative;

Nancy Fitz discussed with the board the PSI National Pesticide Stewardship Webinar that occurred on July 10, 2017, presented by the Product Stewardship Institute. The webinar had several speakers who presented information and perspectives on stewardship and the Draft Pesticide Stewardship Briefing document. The webinar is available on the PSI website for anyone interesting in listening. Discussion regarding TPSA's engagement with the PSI and the level of engagement will be added to the November BOD meeting agenda.

President Birchfield recessed for lunch/break until 1:15 pm Eastern.

President Birchfield called the meeting back to order at 1:17 pm Eastern.

Memorials:

The Board of Directors discussed that they would like to do something at the annual conference in remembrance of Sam Gibson and Ed Cranson as their co-workers, industry leaders, board

members, friends of TPSA. Paul Derig suggested a memorial table to be set up in the exhibitor's area with photos of both Sam and Ed for attendees to pay remembrance.

TPSA does not have a policy regarding memorials. Any future losses would be discussed on a case by case occurrence for remembrance or memorial contributions.

New Business:

2018 Fiscal Year budget (September 1, 2017 – August 31, 2018):

The BOD reviewed the budget goals and requests for funding as provided for 2018 fiscal year. A tentative draft was developed. The budget will be reviewed and finalized during the August meeting.

2019 Conference Site and Dates

A list of previous sites for the Annual TPSA conference was reviewed to determine a good location for the 2019 conference. Currently the scheduled dates are February 5 – 7, 2019 with a second option of February 12 – 14, 2019. McCarvel to secure various proposals for the board to consider at their November meeting. Location and dates will be voted on at the November meeting.

Next Board Meeting:

August 17th is next scheduled meeting of board starting at 10:00 am Central. Primary focus is review and discussion of the budget.

Old Business:

See PPE item listed above. It was discussed earlier due to scheduling of participants.

Meeting Adjournment:

President Scott Birchfield asked for a motion to adjourn the meeting at 2:56 pm. A motion was made, seconded, motion carried.

Minutes taken by Pam Simonson.