

**THE PESTICIDE STEWARDSHIP ALLIANCE  
BOARD OF DIRECTORS  
MEETING MINUTES**

April 8, 2011

**CALL TO ORDER**

Meeting was called to order by President Hamilton at 11:06 AM CST.

**ROLL CALL**

A quorum was present. (Board Members underlined): Cary Hamilton; Ed Cranson; Rob Denny; Cam Davreux; Kevin Neal; Nancy Fitz; Fred Gabriel; Allan Hovis; Sandra Keil; Jack Peterson; Brad Bittleston and Bonnie McCarvel.

**APPROVAL OF MINUTES**

**Jan 5, 2011 Board Meeting Minutes**

Board Chairmen Gabriel called for a motion to approve the January 5<sup>th</sup>, 2011 minutes. Kevin Neal moved to accept the minutes as written and Nancy Fitz second it. Motion carried.

**March 11, 2011 Board Meeting Minutes**

Board Chairmen Gabriel called for a motion to approve the March 11<sup>th</sup>, 2011 minutes. Cam Davreux moved to accept the minutes as written and Conference Chair Ed Cranson second it. Motion carried.

**March 21, 2011 Board Meeting Minutes**

Board Chairman Fred Gabriel previously notified board members via email on March 21, 2011, of the following information regarding the 2012 TPSA Annual Conference. Following the March 3, 2011, Board of Directors conference call meeting and vote on the 2012 meeting dates and locations, it was learned that AAPCO had already scheduled their meeting dates for March 6-7, 2012. As a result, President Hamilton directed Conference Chair Ed Cranson to contact the Boise Conference Centre for optional dates. The information would be distributed to the board and a board vote would be held via email. Chairmen Gabriel submitted the motion as follows:

Ed Cranson moved to amend the 2012 TPSA conference dates to Feb 8<sup>th</sup> and 9<sup>th</sup>. That motion was seconded by Rob Denny via email.

There was a unanimous Board vote approving to move the 2012 TPSA conference to Boise, ID on Feb 8<sup>th</sup> and 9<sup>th</sup> via email.

**TREASURER'S REPORT**

Treasurer Don Bradley presented the financial report to the board that as of February 2011 the cash in bank has never been stronger. With 7 sponsors, donation equaled to \$35,000.00 and 16 individual

sponsors donated \$1000.00 each. Bonnie McCarvel indicated that 2 individual registration fees have not been paid as of yet, but all other sponsors have paid.

## **OLD BUSINESS**

There was no old business for discussion.

## **NEW BUSINESS**

### **Committees:**

#### **2012 Annual Conference Dates & Locations**

Conference Chair Ed Cranson stated that the 2012 Conference in Boise, ID will be held on February 8<sup>th</sup> and 9<sup>th</sup> and that he has a few contracts for hotels in the works but leaning towards the Grove. He is estimating 120 rooms per night but will reserve 90 rooms and thirty days prior to the 2012 TPSA conference, a more accurate count of rooms can be supplied to the hotel limiting TPSA liability of charges for unfilled rooms. Room rates are estimated to be \$109.00/room and Government room rates at \$ 77.00/night. There is a strong possibility that the Feb 7 board meeting will held at Simplot headquarters and will be taken hosted by Simplot. The 2012 TPSA Conference at Boise Centre will cost approximately 2700.00. Conference Chair Cranson asked Chairman Gabriel if he could talk with him later about financials of the historical data of past conferences. Then Chairmen Gabriel asked Bonnie if she could check on the historical data for 2011 TPSA Conference. President Hamilton stated that EPA has added the TPSA 2012 Conference to their calendar of events.

#### **Communications Committee Report**

Committee Chair Nancy Fitz stated that the Mirsky's are well into web site but there is no information on when it will be completed. She also said that she needs photos for web site and to please send them via email.

#### **Election & Bylaws**

President Hamilton reminded Sandra Keil that this will be one of her responsibilities as the Vice President..

#### **International Committee**

Committee Co-Chair Margaret Jones stated that the International Committee is continuing to translate the brochure into French and that the Spanish translation version is in the works. They expect delivery of the French version to arrive in Mali around July or August to help train the trainers.

#### **Work Groups:**

##### **Ag Plastics**

Lois Levitan stated that she did a presentation to the Great Lake Commission via webinar on an update of how the 2011 TPSA conference went.

##### **Hazardous Waste**

No comments on Hazardous waste.

### **Election for Institutional Board Member**

President Hamilton stated that from the last board meeting, two nominees were chosen to fill the seat for Institutional Chair, Kristine Schaefer from Iowa State University and Ples Spradley from the University of Arkansas. Biographies were sent via email to the board by President Hamilton and resent by Bonnie McCarvel and Ed Cranson. Discussion followed.

Chairmen Gabriel elected to have a vote for the new Institutional Chair, a vote was cast by the board, and the majority vote was for Ples Spradley. Both nominees were notified of the voting results by phone and email.

### **OTHER BUSINESS**

#### **In-person Board Meeting**

President Hamilton stated that the overall goal of the meeting is to come up with a strategic plan for the next 3-5 years.

President Hamilton and Cam Davreux were looking for locations and sites for the in-person meeting. One prospect was with Monsanto hosting a facility in St. Louis but did not work out. Allan Hovis was contacted and he indicated that he was able to provide numerous locations and provide a moderator at least half of a day at his facility furnished by Bayer. There would be no cost except for travel. Cam Davreux stated that the strategic plan of 3 to 5 years needs to have a specialized moderator and to make sure we focus on the strategic plan exercise and that it will take longer than a day. He also, proposed a questionnaire go out to the board and supply the results to the Moderator at the Feb. 7<sup>th</sup> meeting, before the 2012 Conference at the Simplot head Quarters. He then stated that if we have the meeting in June or July we probably won't have the full complement of the board and that conference calls are not as effective. Davreux said that a professional Moderator would cost approximately \$10,000.00-\$15,000.00. Discussion followed.

Chairmen Gabriel asked Davreux if he was aware of the PESP Strategy that lists a 5 year strategic plan drafted in 2007. Nancy Fitz volunteered to dig up the 2007, 5 year strategic plan for review.

President Cary sent an email out during the meeting to try and set a month for the in person meeting. He estimated that between 8 and 11 officers and board members would be attending. After the meeting Margaret Jones sent an email to EPA Liaison Chair Nancy Fitz expressing her concern that it would behoove the board to include the chairs of committees and work groups in the in-person meeting.

Cam Davreux asked if there is a conference committee and if there is, should we have an update at the board meetings. Gabriel responded that there is a conference committee and that an opportunity should be given to the Conference chair for an update. Discussion followed.

Kevin Neal volunteered to help Ed Cranson with the conference for next year.

#### **Next Meeting**

Conference Chair Ed Cranson stated that in case EPA Liaison Nancy Fitz isn't able to set up the conference call for the next meeting Ed would set it up through Simplot. This would only be a back-up. The next optional dates for the conference call are May 9<sup>th</sup> or 16<sup>th</sup>. President Hamilton will set up a request.

## **Meeting Adjourned**

Gabriel adjourned the meeting at 12:04 P.M. CST

(Submitted by Brad Bittleston, April 8<sup>th</sup>, 2011)