

**The Pesticide Stewardship Alliance (TPSA)
Board of Directors (BOD) Meeting Minutes
May 8, 2006**

CALL TO ORDER

Don Bradley, Chair of the Board, called the meeting to order at approximately 10 AM EST.

ROLL CALL

A quorum of voting members was present (names underlined): Kathy Brooks, Dan Schweitzer, Don Bradley, Don Gilbert, Don Mullins, Lois Levitan, Pat Hipkins, Nancy Fitz, Roger Springman, Carol Ramsay, Kelby Neal, Liza Fleeson, Rob Denny and Margaret Jones.

APPROVALS

The Agenda as issued and Minutes from the April 17, 2006 Board Meeting, with minor revision, were approved.

Action Item: It was determined that the minutes from the General Business Meeting held at the 2006 Pesticide Stewardship Alliance Conference (Austin TX) have not been approved. Minutes are to be circulated for comment and offered for approval.

TREASURER'S REPORT

Kelby Neal provided the monthly financial report via email. The balance as of the end of April is \$9856.70. The payments totaling \$27,868.69 were \$321.76 for Lois Levitan's traveling expenses, \$166.01 to AT&T, \$1048.39 to Arrowchase for miscellaneous expenses, \$24,460.83 to Marriott Austin, \$1730.00 to Arrowchase for the month of March, \$10.00 to Dan S. for parking, and \$131.70 to George Brooks for website hosting. The deposits totaling \$1675.00 and were \$750 from Two Rivers Terminal, \$750 from Washington Pest. Con., and \$175 from MN Dept. of Ag.

TPSA AWARENESS PROJECT

Discussion included the status of the news release covering Washington State and Far West Agribusiness Association. Carol Ramsay indicated the need to add NW Ag Plastics to the news release. Further discussion focused TPSA's activities in the development of outreach materials that build the case for recycling pesticide containers. After the April 17, 2006 Board of Directors Meeting, Lois Levitan distributed to call attendees a slide show presentation including talking points related to recycling. Call attendees were asked to review the presentation and return value added comments to Lois. Lois indicated that a sufficient amount of information has been gathered and can be used to draft a feature article (trade press format?). Carol and Lois will collaborate on the article and forward it to the Board by the next meeting. Lois suggested that the article should

look at the bigger issue as opposed to focusing solely on the current status of the ACRC. The broader story would include anticipated gaps in the program, state funding levels of recycling programs, etc. Don Bradley indicated that if the article was “80%” complete, Maria could assist with the completion. On a related note, Margaret Jones asked if TPSA publications/information would be available for her to take to the upcoming Product Stewardship Institute Meeting. It was determined that the membership brochure, Pesticide Life Cycle Stewardship and Extended Product Responsibility Initiative (PLCS-EPR) handout and ACRC Recycling Spreadsheet would be of value to distribute.

SFIREG REPORT

Carol Ramsay and Nancy Fitz summarized their recent attendance at the April 25 & 26 Meeting of the SFIREG Water Quality & Pesticide Disposal (WQ & PD) Working Committee. Henry Wade (North Carolina) presented the survey results of recycling programs in 40 states. Copies were distributed to the TPSA roster along with a PowerPoint presentation prior to today’s meeting. Carol suggested posting the survey on the TPSA website in the Archive section. The question was asked if the ACRC Collection Data was already on the TPSA website. During the WQ & PD Working Committee Meeting, Carol provided information related to TPSA, specifically, that TPSA can serve as a resource to the Committee in all areas of pesticide stewardship. In addition a plea was made to SFIREG to keep the container recycling rule on the fast track and for SFIREG to become a formal member of TPSA thus forming a liaison relationship. Other examples of such relationships were mentioned including Pat Hipkins and AAPSE. Further discussion included the relationship of the Working Committees [both WQ & PD, and Pesticide Operations & Management (POM)] to SFIREG and, in turn, SFIREG to AAPCO. Liza Fleeson offered that TPSA efforts should not be limited to WQ & PD Working Committee, but rather include POM Working Committee as well. It may be more beneficial to address Full SFIREG (all 10 EPA Regions are represented). As SFIREG is associated with AAPCO, Carol indicated she would talk with Jack Peterson (AAPCO President).

TPSA WEBSITE

Regarding the “Why Become a Member” section, comments were requested at the April 17, 2006 Board Meeting. Pat Hipkins indicated only a few comments had been received to date. The deadline for comments has been extended to Friday, May 12, 2006. The revised section will be forwarded to the Board by May 15, 2006 for subsequent approval. A May 19, 2006 deadline was indicated for the latter. Pat again asked for any comments on the new website format and any necessary page revisions. In addition, any pesticide disposal or recycling images can be forwarded to Pat for inclusion in “Pesticide Pics”, an on-line database managed by VT Pesticide Programs. PowerPoint presentations and other resources can be posted on the TPSA website as well, in the new Resources/Document Archives section. At this time, presentations and other items in the archives will not be posted in specific categories. To the “links”, Pat requested that members let her know if any links are missing and should be added. Also, a brief summary of “newsworthy” events, for example, attendance at a meeting, should be forwarded to Pat for inclusion in Newsletters/News Bits. The possibility of including the EPA Region 9 “Mexican-Sonoran” (?) Project on the TPSA website was discussed. Dan Schweitzer offered that the project has not yet been implemented. Jack Peterson will be asked if TPSA can include that project when appropriate. Finally, Kathy Brooks and George Brooks continue to work on the Membership Database.

PRODUCT STEWARDSHIP INSTITUTE

The PSI Conference will be held June 14-15, 2006 in Chicago, IL. PSI is a non-profit organization that facilitates a broad range of waste programs, for example tires. The opportunities for a partnership with PSI were reiterated and the importance of TPSA representation was discussed. TPSA representatives that are willing to liaison long term with PSI are. Lois Levitan, Margaret Jones and Don Bradley. Their attendance at the aforementioned meeting, including expenses, is supported by the TPSA Board.

Action Item: PSI attendees are to make appropriate travel arrangements.

2007 TPSA CONFERENCE – RENO, NV

Planning for the 2007 Conference continues. Carol Ramsay stated the Conference is in essence a marketing event and can be used to expand membership. In addition, the possibility of expanding beyond disposal and recycling topics at the Conference was discussed. Attendees expressed agreement to expand the program agenda to include other topics such as international stewardship, labeling, and Endangered Species Protection Program. Roger Springman suggested contacting the surrounding states to determine “local” needs and use the Conference as an opportunity to discuss those concerns. Nancy Fitz indicated that by the Conference, information related to implementation of the Container and Containment Regulations should be available and suggested a working session may be possible. Finally, the following dates were agreed upon: June 1 - Initial Marketing; and September 15 - Call for Papers.

TPSA CONFERENCE LOCATION FOR 2008

Preliminary research into Savannah, GA, Charleston, SC and Jacksonville, FL as possible locations for the 2008 TPSA Conference was conducted by Kathy Brooks. Those locations are not possible due to the high cost. Asheville, NC is a possibility with Conference Rates at \$109 and Government Rates at \$65. Other locations were suggested including Albuquerque, NM, Nashville, TN, and Memphis, TN. Kathy reminded the call attendees that the 2001 Conference was held in Memphis, TN. Kathy will look into both Albuquerque and Nashville. Any other suggestions should be forwarded to Kathy.

LEGAL COUNSEL FOR TPSA

Discussion included the possibility of retaining new legal counsel for TPSA. To date, McKenna, Long and Aldridge has acted in legal matters including Amendments to the TPSA By-laws; TPSA Name Change, and review of hotel contracts annually. Steve Shatzow was suggested as replacing the above mentioned firm. Steve specializes in pesticide related issues having served previously in the EPA’s Office of Pesticide Programs as Office Director. Discussion included the need for legal advice on the daily operation of TPSA, contract law, and regulations regarding non-profit organizations. In addition, TPSA is incorporated in Washington, DC. Steve is a Member of the Bar

in Washington DC. Steve's intimate knowledge of pesticides and pesticide related issues was discussed as beneficial to TPSA. A motion was made by Dan Schweitzer, with second by Don Mullins, to retain Steve Shatzow as TPSA Legal Counsel. The motion passed unanimously. A letter from Carol Ramsay and Don Bradley to McKenna, Long and Aldridge thanking them for their service is forthcoming.

NEXT MEETING: TBA – Tentatively scheduled the week of June 5, 2006.

ADJOURN: Meeting adjourned at 11:20 AM EST.

[Draft submitted by Liza Fleeson May 11, 2006; Revised June 1, 2006; Approved June 8, 2006]