

NPSA Regular Meeting Minutes August 30, 2004

Present:

Gail Amos, Don Bradley, Nancy Fitz, Mary Grodner, Pat Hipkins, Joe Hoffman, Rob Hofstetter, Janice Oldemeyer, Ginny Prest, Dan Schweitzer, and Roger Springman.

Quorum Status:

In Quorum (Five BOD members present; names underlined above.)

Meeting called to order by Board Chair Mary Grodner at 2:05 p.m. EDT.

Minutes:

There were no further corrections to the previous meeting's minutes (07/15/04). These and the minutes from the June meeting (06/18/04) were approved. (The June minutes were not approved in July due to lack of a quorum.)

Treasurer's Report:

Rob Hofstetter reported that the treasury balance as of 08/27/04 was \$17,538.10. Expenses for the month were: \$306.68 to Bill McClelland (travel, etc. related to the pilot project), \$125.00 to George Brooks (website), 1,190.00 to Arrowchase (administrative salary, office rent and office expenses) and \$800.00 to Virginia Tech Pesticide Programs (reimbursement for Theresa Dellinger's salary / pilot project) = \$2421.68 . Income for the month was \$500.00 (four individual memberships @ \$75.00 each, and one corporate membership at \$200.00.) This represents up to a net decline of \$1,921.68. The treasurer's report was accepted as given.

Old Business:

#1: 2004 Conference Plans:

In advance of the meeting, Nancy Fitz distributed copies of the 2004 national meeting agenda and events sponsors (those we have, those we need).

The first topic was sponsorship of events. Nancy Fitz will compile a list of events and contributions secured to date. Gail Amos encouraged all participants to contact NPSA members we do business with to solicit additional sponsorships. The group discussed several prospective contacts, and individuals agreed to contact them.

Nancy Fitz is finalizing the agenda; Don Bradley will work with an ACRC designer to produce the meeting brochure.

Several people noted that the Orlando Marriott is very good to work with.

#2: 2003 Conference / Tucson Marriott:

Gail Amos reported no contact with or information from the Tucson Marriott, their lawyer Brent D. Green, or (of late), Kellie Newton, NPSA's legal counsel.

Kellie has been communicating with Debra Shantz, VP and general counsel, for John Q. Hammons Hotels and Resorts.

#3: 2006 Conference Plans:

Arrangements are still TBA; however, the group agreed that Tucson is "out" and first priority is to try to hold the 2006 meeting before the spring AAPCO meeting at that meeting location.

#4: Pilot Project Update:

Roger Springman gave an overview -- bottom line is that things are on track and on schedule. To complete task #2, Bill McClelland sent survey information to all states, and will update/collect some or all task #1 and 4 data for the 14 states that will be studied in depth (tasks 2 and 3.) Bill will be contacting these 14 in September. Meanwhile, Nancy, Roger, and Jude Andreasen will back Bill up and help to compile task 1 and 4 data for the other states. Bill plans to compile and distribute his preliminary findings for comments to the Pilot Project Steering Committee, The NPSA Advisory Council, and (via Nancy Fitz) to the SFIREG Water Quality and Pesticide Disposal Working Committee ASAP in October. The goal is to have a reviewed document to use in Orlando, to produce a final report regarding what a sustainable disposal program should look like.

#5. Advisory Council Update:

Dan Schweitzer reported that the Advisory Council did not meet or discuss any issues in August.

#6. Earth 911 Update:

Joe Hoffman reported that the Earth 911 people have an "alpha" website ready to populate with data from NC, PA, and WA. Moreover, they are ready to go further, and hope to have a "beta" website ready for review in mid-September. Plans are to send links to the "beta" site to NPSA BOD and officers and recycling and disposal project coordinators in other states. The group's goal is to have live demonstrations at this year's conference -- first a private "screening" at the ACRC meeting on Sunday, and a demonstration at the Monday plenary session. The group suggested also that a "learning station" demonstration be available at the welcome reception on Sunday and (if possible) during the conference in a secure location (ex. where posters and exhibitors will be.) Ongoing support is critical...and informing state program leaders about this new feature might increase conference participation?!

#7: NPSA Comments/Input for EPA's Label Review Manual's Revision:

Dan Schweitzer reported that EPA sent a response to SFIREG (c/o Paul Lemont). EPA's letter specifically stated that the agency would work with NPSA (et al.) regarding two issues: open burning and storage label statements. Dan said the agency's "game plan" is to do those things that can be changed easily ASAP, and then tackle others that will take some discussion. Nancy noted that neither she nor Jude Andreasen have seen a copy of NPSA's letter, and will try to locate it.

#8. Committee Reports:

Finance – Ginny Prest
No report.

Communications – Nancy Fitz and Don Bradley
Nancy and Don reported that website updates include information about the pilot project, the label language comments, conference registration information, and news releases (ex. VA collection statistics.)

Stewardship/Awards – Janice Oldemeyer
Gail Amos reported for Janice -- more coming; they're working on categories and guidelines.

Membership – Allan Hovis
No report.

International Relations – Jude Andreasen and Don Mullins
Nancy Fitz reported for Don Mullins and Jude Andreasen. They have four definite speakers and two "maybes" for the breakout session, and the Australian speaker confirmed for the plenary session.

Elections/By-Laws – Dan Schweitzer
Dan has nominations for all BOD slots (6 for government sector, 6 for educational institution, and 4 for end-user.), and (to date) at least two from each group who are willing to stand for election. Ballots will be distributed at the Sunday business meeting prior to the 2004 conference in Orlando.
Between now and 9/22, Dan will circulate information to members about proposed changes in the by-laws (to allow e-mail voting, and to have the Vice President succeed the President.) These too will be voted on at the business meeting in November.

Conference – Nancy Fitz and Norman Nesheim
See *Old Business* section #1.

Other / New Business:

No items raised for discussion.

Next Meeting:

Three dates were identified for the September meeting. As before, Nancy Fitz agreed to poll all BOD members and officers, and select the date on which most members were available.

Meeting adjourned at 3:25 p.m. EDT.

Prepared 13 September 2004; PAH

Revised 29 September 2004 w/ input from Gail Amos and Nancy Fitz