

**THE PESTICIDE STEWARDSHIP ALLIANCE
BOARD OF DIRECTORS
MEETING MINUTES**

Friday, May 29, 2009

1. Call To Order, 11:00 am Eastern – Marty Fitzpatrick, TPSA Board Member, filled in as Fred Gabriel was unable to participate in the call.
2. Board and Officer Roll Call – Bonnie McCarvel

Attendees: Kevin Neal, Wayne Buhler, Rob Denny, Cary Hamilton, Nancy Fitz, Marty Fitzpatrick, Margaret Jones, Roger Springman, Don Mullins, Liza Fleeson, Joe Hoffman, Carol Ramsay, Charles Luper, Bonnie McCarvel (quorum represented by underlined Board members)

3. Approve minutes—Approved after Margaret read update on International Committee.
 - a. April 21 Board Meeting
4. TPSA Operations - Bonnie McCarvel reported no change in membership, CPA completed 990 tax return which was signed by Fred and sent to IRS earlier this week.
5. Treasurer’s Report - Charles Luper reported that we have \$58,000. Not much has changed.
6. Old Business:
 - a. Web site (Nancy)-Initial focus on website will be on updating current content rather than redesign. Committee is creating draft guidelines for posting documents. To facilitate quick uploading, the document needs to be as complete as possible.
7. New business:
 - a. Budget Planning for 2009 – Luper/Gabriel-Nothing new since last call
 - b. Policy 8.0 Web services – (Nancy) Articles for posting should be submitted as a Word document. Submission should first go through appropriate TPSA committee and include the proposed placement on the web site. If the document is an update intended for members, it cannot have attachments. Nancy will review documents and send to Fred and Kevin for final approval. Bonnie will then send it to Mirsky. Names and titles should be included on all documents.

Roger is willing to create a document depicting the structure of TPSA with appropriate contact information for representatives within this structure

There was unanimous approval for Appendix A to be added to the TPSA web services policy.

c. Committees:

- 2010 TPSA Conference planning – Kevin Neal will work with Bonnie and Lois to send out the email/postcard meeting announcement. Off-site event will take place at a golf course about 30 miles from meeting site.
- International Committee Report – Don Mullins reported on white paper for triple rinsing containers. Rob Denny joined in to describe Phase 1 of the project submitted to Board members after the last call. Phase 2 described by Don focuses on rendering containers nonfunctional after use. Costs for Phase 1 (\$2,500) and Phase 2 (\$3,500) were discussed. The Board moved to support these international activities with the caveat that the budget be examined to ascertain this possibility. Gabriel and Luper to report at next board meeting.
- Communications Committee Report – Nancy Fitz reported that another call with Communications Committee will be scheduled soon.
- Election & bylaws – Eric Laut—Call for elections will need to go out by week of Oct. 5
- Finance committee – Charles Luper

d. Work Groups:

- Ag plastics work group – Lois Levitan/Roger Springman reported on their work.

8. Other Business

9. Next Meeting – looking at week of June 22 or June 29. Fitz will survey group to find best meeting date.

10. Adjourn at 12:30 pm Eastern time.

[Submitted by Wayne Buhler, June 23, 2009, Revised June 23, 2009, Approved June 23, 2009]