

**THE PESTICIDE STEWARDSHIP ALLIANCE  
BOARD OF DIRECTORS  
MEETING MINUTES**

**December 15, 2008**

**CALL TO ORDER**

Meeting was called to order by Fred Gabriel at ~3:00 PM EST.

**ROLL CALL**

A quorum was present. (Board Members underlined): Fred Gabriel; Marty Fitzpatrick; Rob Denny; Wayne Buhler; Liza Fleeson; Jen McLaughlin; Nancy Fitz; Joe Hoffman; Don Mullins; Carol Ramsay; Roger Springman

**APPROVAL OF MINUTES**

The minutes of the October 27, 2008 Board of Directors Meeting and the minutes of the November 14, 2008 Board of Directors Meeting were approved. These minutes will be posted on the website.

**SPONSORSHIP**

Sponsorship funds and pledges to sponsor continue to come in. It is anticipated that the sponsorships will be equivalent to the funds TPSA received in 2008.

**2009 ANNUAL CONFERENCE**

- The current copy of the conference agenda on the website is missing Tuesday's schedule. Fred will confirm with Mirsky that this is being corrected.
- TPSA has been informed that a representative from DOT would be available to give a 1-3 hour presentation on Emergency Response from the DOT perspective at the Albuquerque conference. The agenda for the conference is full, and a session would have to be removed in order to accommodate the DOT. It was decided that TPSA will look at having this session at the next conference. Liza will add this to the Gantt Chart.
- Carol has confirmed with the hotel to confirm meeting rooms and sleeping room blocks are set up. The deadline to reserve the hotel room at the discounted conference rate is January 21<sup>st</sup>. The deadline for early conference registration is February 3<sup>rd</sup>.
- The full agenda should be finalized by the first week in January. It will be sent to the membership at that time.

- Currently there are no nominees for the Stewardship Awards. The deadline for submittals is December 22, 2008.
- Liza will review the “To Be Done” list for the conference and confirm that we are on schedule.

## **ELECTIONS/BYLAWS**

The elections are on schedule. The ballots are due to be mailed out on January 5, 2009. Liza will confirm with Bonnie that she has the ballot document.

## **2010 CONFERENCE**

Liza has sent an email to The North American Plastics Recycling Conference to see if they would be interested in partnering with TPSA in 2010. This group would be an ideal match, as their conference date tends to conflict with ours. Liza has not received a response to date, but will follow up.

## **WORKGROUPS**

Waste Disposal Workgroup – This workgroup continues to compile the information for the waste pesticide collection database. Joe is in the process of updating the state programs contact list. Nancy is compiling a letter with information on TPSA and the 2009 conference, and will be sending it out to the state program coordinators.

## **CONFERENCE REGISTRATION POLICY**

The Conference Registration Policy will be revised to include the language on registration discounts for speakers and invited guests. Additionally, it was discussed that language regarding hardships in which TPSA would reduce or waive registration would be added to the policy. Hardships would be reviewed on a case by case basis at the discretion of the President and Chairman of the Board. Nancy will begin updating this policy.

## **IRS FORM 990**

A motion was made to adopt the Whistleblower Policy, the Conflict of Interest Policy and the Document Retention Policy. TPSA is required to have these policies in order to satisfy the new IRS Requirement. This motion was approved.

## **NEXT BOARD MEETING**

An email will be sent to check availability for the next board meeting. Possible dates are the week of January 12<sup>th</sup> and January 19<sup>th</sup>.

## **MEETING ADJOURNED**

The meeting adjourned at ~ 4:00 p.m. EST.

[Submitted by Jennifer McLaughlin, January 11, 2009, Approved February 10, 2009]