

THE PESTICIDE STEWARDSHIP ALLIANCE  
BOARD OF DIRECTORS  
MEETING MINUTES  
March 28, 2008

**CALL TO ORDER**

Meeting was called to order at ~11:00 AM EST.

**ROLL CALL**

A quorum was present. (Board Members underlined): Bonnie McCarvel, Fred Gabriel, Don Bradley, Marty Fitzpatrick, Lee Brown, Jr., Rob Denny, Wayne Buhler, Carol Ramsay, Liza Fleeson, Steve Pizzitola, and Nancy Fitz. Others in attendance include Don Gilbert, Don Mullins, Lois Levitan and Joe Hoffman.

**APPROVAL OF MINUTES**

The minutes for the February 24, 2008 Board of Directors Meeting were unanimously approved as presented (Marty Fitzpatrick motion; Wayne Buhler second). The minutes for the February 25, 2008 Annual Member Meeting will be sent to membership for comment on April 1. All comments should be returned by April 15. No reply will indicate approval of minutes by member.

**OPERATIONS REPORT**

The 8<sup>TH</sup> Annual TPSA Conference was a success. Registrations exceeded previous years and the process proceeded smoothly. All sponsorship monies have been received. The final bill from the Biltmore Estates has not been received. Currently, TPSA has 142 members which include 98 individuals and 48 organizations. All categories are represented with the exception of students and retirees. **[Breakdown of members by category will be forwarded for inclusion in the final meeting minutes]**. Thirty previous members have not renewed and will be contacted separately by Don Gilbert, Membership Committee.

**TREASURERS REPORT**

As of March 24, 2008, TPSA holds a balance of \$53,261.32 (checking). **[Treasurers Report will be forwarded for inclusion in the final meeting minutes.]** In addition to the outstanding bill for the Biltmore Tour, the final bill for bus transportation has not yet been received.

The AV equipment was paid for by the USDA with pass through funding in cooperation with the Virginia Department of Agriculture and Consumer Services. Regarding expenses, it is anticipated that there will be additional expenses in 2008 for the website revisions/updates. Finally, the format of the monthly treasurer's report was discussed. It was decided in the future that reports showing revenues, expenditures and balance should be forwarded to Jennifer McLaughlin monthly for inclusion in the meeting minutes.

## **ELECTION RESULTS**

Fred Gabriel, Lee Brown, Jr., Marty Fitzpatrick and Rob Denny were welcomed to the 2008 Board of Directors. Fred Gabriel was elected unanimously as Chairperson (Marty Fitzpatrick, motion; Wayne Buhler, second). The 2008 Officers include Liza Fleeson (President), Kevin Neal (Vice President), Jennifer McLaughlin (Secretary) and Steve Pizzitola (Treasurer) (Marty Fitzpatrick motion); Fred Gabriel, second).

## **MACA CONTRACT**

The new contract (April 1, 2008 thru December 31, 2010) was discussed and approved (Marty Fitzpatrick, motion; Rob Denny, second). The contract will be signed by the Chair (in duplicate).

## **CONFERENCE SNAPSHOT**

Carol Ramsay, Conference Chair, provided a conference snapshot including revenue and expenditures for the 2008 Conference (AshevillenNC). Considerations for the 2009 Conference (Albuquerque, NM) include:

- Presentation of Stewardship Awards at luncheon;
- Opening conference with tour (Sunday);
- Post breakfast roundtables;
- Repeating sessions of high interest;

Carol will provide monthly conference updates electronically to the Board of Directors. Discussion included sharing the conference venue with another group for 2010. Dates for the 2009 are confirmed. The need to research meeting dates for groups was identified. Board of Directors, Officers and other attendees should forward any known meeting dates to Liza Fleeson.

## **PESP- STRATEGIC PLAN 2008-2012**

Discussions focused on the PESP Strategic Plan as TPSA's planning document for future projects. Given the resources available, TPSA is financially able to either sponsor, in full or part, specific projects related to pesticide stewardship. During the discussion, the following projects were identified as falling within the strategic plan:

- Container Disposal (Carol Ramsay)
- Ag Plastic Recycling (Lois Levitan)
- State Lead Agency Disposal/ Program Contacts (Joe Hoffman)
- Disposal Collection Program Totals by State (Roger Springman)

Future discussions regarding each of these projects as they relate to the PESP will take place during Board of Director's Meetings.

## **POLICIES AND PROCEDURES**

The revised Accounting Policy was approved by the Board (Mary Fitzpatrick, motion; Lee Brown, Jr. second). Further discussion included the need to review and revise, if necessary, all remaining policies and procedures. It was suggested that one or two policies be reviewed at each Board of Director's Meetings until complete and then annually afterwards. Carol Ramsay has sent the most recent version of the Elections Policy for Board review. This policy will be further discussed at the April Board of Directors Meeting. Carol will forward all current policies and procedures to Liza Fleeson.

## **COMMITTEES**

The current committees and the need for new committee members were discussed. In addition, it was decided in lieu of being included as a regular item on the Board agenda and reported during regular board meeting, committees should submit a report electronically prior to each meeting to all Board Members and Officers. Specific issues or questions can be raised during the Board Meeting related to the Committees. This will allow the monthly meetings to focus on the goals of the PESP Strategic Plan and specific pesticide stewardship projects and other activities.

## **OTHER BUSINESS**

None

## **MEETING ADJOURNED**

The meeting adjourned at ~ 12:30 PM EST. Nancy Fitz will solicit input for the next meeting to be tentatively held the week of April 21 or April 28, 2008.

[Submitted by Liza Fleeson, April 20, 2008; Approved April 25, 2008]