

THE PESTICIDE STEWARDSHIP ALLIANCE
2008 ANNUAL MEMBER'S BUSINESS MEETING
MEETING MINUTES

February 25, 2008
Asheville, NC

CALL TO ORDER

Meeting was called to order at ~5 PM EST.

APPROVAL OF MINUTES

The minutes of the 2007 Member's Business Meeting held on May 14, 2007 were approved with two minor corrections. The motion to approve was made by Gail Amos and seconded by Johnny Berry.

TREASURERS REPORT

The Profit & Loss Statement for January – December 2007 was provided to attendees:

Income

	\$
3200 · 3200 Conference Income	27,680.00
	\$
3230 - 3230 Donations/sponsors	36,091.79
	\$
3300 · 3300 Membership Dues	5,640.00
	\$
3500 · 3500 Miscellaneous Income	98.68
	\$
3600 · 3600 Corporate Sponsor	10,000.00
	\$
Total Income	79,510.47

Expense

	\$
6000 · 6000 Conference Expenses	32,116.77
8000 · 8000 Overhead	
	\$
8015 · 8015 Printing/Copy Services	625.12
	\$
8019 · 8019 Credit Card Expense	466.85

	\$	
8045 · 8045 Miscellaneous	158.00	
	\$	
8055 · 8055 Postage/Shipping	629.25	
	\$	
8060 · 8060 Professional Services	10,443.67	
	\$	
8061 · 8061 Rent	1,000.00	
	\$	
8062 · 8062 Equipment Rental	223.95	
	\$	
8075 · 8075 Telephone	523.33	
	\$	
8085 · 8085 Bank Service Charges	1,144.15	
	\$	
Total Overhead	15,214.32	
	\$	
8100 · 8100 Operations Mgmt.	10,609.75	
	\$	
8300 · 8300 WWW/Technology	6,465.85	
	\$	
8400 · 8400 -Other Expenses	900.98	
	\$	
Total Expense	65,307.67	
	\$	
Net Income	14,202.80	

In summary, for 2007, administrative costs were reduced as projected with the transfer of operations management to MACA and are expected to be even less in 2008. Figures reported for 2007 include 3 months with the previous provider and 9 months with MACA and reflect the transition costs associated with the change. In addition, 2007 saw the transition of the TPSA website to a new site. Website related expenses are expected to be less in 2008 as well.

As of February 19, 2008, TPSA has a balance of \$71,790.91. This total includes conference registrations, memberships and sponsorships, however, does not include the 2008 conference expenses. TPSA BOD and Officers are in the process of developing a budget for 2008. This is the first year that TPSA will be able to financially support specific stewardship projects. Projects will be determined by the Board and may be from solicited or unsolicited proposals. TPSA supports cooperation with other organizations in pursuing these projects.

Action Item: TPSA will develop and utilize a balance sheet for revenues and expenditures.

OLD BUSINESS

Letter Writing Campaign - In 2007, TPSA submitted the following letters to the Environmental Protection Agency on behalf of its membership:

1. *Cause Marketing*
2. *Container Recycling; and*
3. *Pesticide Registration Improvement Act II.*

Letters of response from EPA will be posted on the TPSA Website.

In response to its stakeholders, including TPSA, EPA:

1. Cause Marketing - The EPA extended the public comment period on a Draft Pesticide Registration Notice (PR Notice) 2007-B - *Pesticide Registrants on Label Statements Regarding Third-Party Endorsements and Cause Marketing Claims* to March 27, 2008.
2. Container Recycling – The EPA is moving forward with the Container Recycling Rule. A proposed rule is anticipated in late August or early September.
3. Pesticide Registration Improvement Act II (PRIA2) - An additional \$500,000 is being made available through PRIA2 for pesticide safety education.

NAHMMA – TPSA is continuing to foster a relationship/partnership with the North American Hazardous Materials Management Association (NAHMMA). NAHMMA is a membership-based organization open to everyone involved in the reduction and management of hazardous wastes from households and small businesses. Conference locations include: 2008 – Vermont; 2009 – Texas; and for 2010, either Colorado or Florida.

Operations Management – In April 2007, the operations management functions were transferred to Mid America CropLife Association (MACA). This move has resulted in decreased operational costs and increased service to TPSA.

NEW BUSINESS

Recognizing Retiring Board Members/Officers: The service and contributions of Johnny Berry, Dan Schweitzer, Don Bradley and Lois Levitan as Members of the Board of Directors were recognized and appreciated.

New Board Members for 2008 – TPSA welcomes and congratulates the newest Members of the Board of Directors:

- Lee Brown, Western Ag Plastics – *representing* Pesticide Container Management;
- Marty Fitzpatrick, BASF – *representing* Pesticide Industry;
- Fred Gabriel, Clean Harbors Environmental Services – *representing* Waste Management Industry; and
- Rob Denny – *representing* Public or Environmental Health.

Committee Reports

All Committees are currently seeking members. Interested parties are encouraged to contact any members of the Board of Directors or Officers. Carol Ramsay indicated she had sign-up sheets where members could indicate their interest in participating on a committee(s) throughout the Annual Conference.

- Communications - All files were transferred from the “old system” to a “new system” through Mirsky, however, not all files appear currently on the web. Due to budget constraints in 2007, additional work on the website was temporarily postponed. Pat Hipkins will work with the contractor to complete the work and Don Bradley will address the budgetary component of the project. The suggestion was made to take a snapshot of the website annually to avoid history repeating itself. Allan Hovis will assist Pat Hipkins.
- Elections/By-Laws - Dan Schweitzer, Gail Amos, and Don Gilbert are working on draft procedures for nominations and elections. Current amendments to the By-laws are not substantive. The Articles of Incorporation are dated 2005.
- Conference – Preliminary planning for the 2009 Annual Conference has begun. Carol Ramsay will serve as Chair and intends to begin immediately after the conclusion of the 2008 Annual Conference. The 2009 Conference will be held in Albuquerque NM, February 22-25, 2009. Possible locations for the 2010 Annual Conference are being discussed and include San Diego, CA; Baltimore, MD; Portland OR, and Charleston SC.

2008 PROJECTS

Pesticide Environmental Stewardship Program (PESP) – TPSA submitted its Pesticide Environmental Stewardship Program Strategy Submission Form 2008-2012 to the EPA on December 31, 2007. The PESP strategy identifies 5 specific TPSA goals, the tactics that TPSA will employ to attain the goals and measures of success that will be used to evaluate our success in reaching our goals. The PESP strategy is TPSA's strategic plan and should be central when determining appropriate projects for 2008. Annual reporting to the EPA is required.

Pesticide Environmental Stewardship (PES) Website - An overview of the PES Website was provided. The PES serves as a national portal to pesticide safety related information and is available to regulators, industry, homeowners, educators and other interested parties. Topics/modules include, for example, ground and surface water, spray drift, disposal and recycling, and recordkeeping. PES has four regional coordinators and receives corporate sponsorship. Anyone interested in contributing to the website, or for additional information, contact Wayne Buhler.

POLICIES FOR 2008

The Awards Policy has been finalized. Other policies which need to be finalized include: conference booking; conference registration; conference management; logo usage; membership; accounting; business affairs; historical record; and web services. An elections policy is being drafted. Discussion included the Board addressing one or more policy at each BOD Meeting during 2008.

INTERNATIONAL COMMITTEE REPORT

The International Committee has had three meetings and will be discussing a White Paper during the February 26, 2008 breakfast roundtable.

OTHER BUSINESS

Work Group for AgPlastics – As the result of the moderated session Engaging Ag Film Product Manufacturers in Life Cycle Stewardship, a work group has been formed to determine future actions in this stewardship area. Members include: Roger Springman (WI), Wayne Gjerde (MN), Ann McMillan (VT), Marty Fitzpatrick (BASF), Jerry Krebs (Tessenderlo Kerley) and Cam Davreux (CropLife Canada).

ADJOURNED – Meeting was adjourned at ~5:50 PM.

[Submitted by Liza Fleeson, March 19, 2008; Revised March 27, 2008; Approved April 25, 2008]