

**THE PESTICIDE STEWARDSHIP ALLIANCE  
BOARD OF DIRECTORS  
MEETING MINUTES**

May 1, 2007

**CALL TO ORDER**

Meeting was called to order at ~11 AM EST.

**ROLL CALL**

A quorum was present. (Board Members underlined): Dan Schweitzer, Don Gilbert; Don Mullins; Lois Levitan; Nancy Fitz; Roger Springman; Carol Ramsay; Liza Fleeson; Jen McLaughlin; Margaret Jones; Bonnie McCarvel and Joe Hoffman.

**APPROVAL OF MINUTES**

The minutes of the March 29, 2007 Board of Directors Meeting were approved. Approved meeting minutes will be posted on the TPSA website.

**TREASURERS REPORT**

Bonnie McCarvel will provide a Treasurer's Report by the June meeting. It was discussed that Kathy Brooks has transferred most of the funds over to the new account. Kathy is in transition of closing all of the books that she kept. As a cost savings measure, TPSA will be handling Visa and Mastercard in the future.

**BOARD ELECTIONS**

Margaret Jones sent the list of candidates for the Board to the Membership for consideration on March 15, 2007. The membership has 45 days to consider the candidates and biographies. Ballots were sent to the Membership on April 26, 2007. Votes are due by May 11, 2007. Only a majority is needed. Ballots are being sent to Joan Halsey, administrative assistant to Carol Ramsay at Washington State. Fax ballots are being accepted. Some ballots have already been received.

**CHAIRMAN OF THE BOARD**

It was discussed that the nominations for this position is done as an "open discussion". This nomination will take place during the June Board Meeting.

## **ANNUAL BUSINESS MEETING**

The second Annual Business Meeting will take place on May 14, 2007. A time change has been confirmed from 11:00 am to 12:00 noon EST. The elected board members will be announced during this meeting. It was reviewed in the bylaws that this meeting is deemed necessary to make this announcement. Nancy Fitz will send an invite out to all the nominees to join the call.

## **WORKGROUPS**

Workgroups were discussed for the 2008 conference. It was determined that all groups need to develop a short-term plan, long-term plan and a conference plan, deciding how much time should be scheduled for each workgroups' topic area at the next conference. The time needed at the conference needs to be finalized by June, no later than early July. Additionally, it was suggested each workgroup should continue to solicit individuals to join.

- Waste Disposal – Roger Springman and Joe Hoffman to lead. Fred Gabriel and Tim Taylor can be approached.
- Recycling Ag plastics – Lois Levitan to lead
- Pesticide Container Recycling - Nancy Fitz and Don Bradley to lead. Rick Yaboroff offered to work on this committee.
- International Stewardship Issues – Don Mullins and Margaret Jones to lead. Rob Denny and Jay Ellenburger willing to participate.
- Pesticide Drift Education/Mitigation: Carol Ramsay to lead. She has already met with 3 people and is putting together the workgroup.
- Communicating Stewardship – Wayne Buhler and Tom Brennen have signed up. Need to figure how we want to handle this as a board. It was discussed that we may not need a workgroup.
- DOT Training – Derrick Bell to lead. As we plan training, we need to focus on recyclable plastic as well as waste pesticides.
- Labels – discussed the possibility of a workgroup. It was mentioned that many groups are heavily involved in label language. There was a reminder that TPSA has worked on this issue in the past, but other issues took precedence. A suggestion was made that we wait until after board elections to review this topic.

## **2008 ASHEVILLE CONFERENCE**

A brief discussion took place to structure either a one day or a half day of workshops. Suggestion was made to expand the conference to include ag plastic recycling and drift. There was concern that the hotel may not have enough meeting rooms if we choose to expand. Joe Hoffman checked the hotel website during the call and confirmed that the hotel has facilities for a much larger conference. However we need to confirm that these facilities are not booked with another group at the time of the TPSA conference. Carol will follow up with the hotel to confirm meeting space. It was stated that the Key Note Opening Address for Asheville should address all of the different groups attending.

## **CONFERENCE CALLS FOR TPSA WORKGROUP MEETINGS**

It was requested by Nancy Fitz that all conference call requests go through Carol Ramsay or the future Board Chair. If EPA is not able to set up the conference call, it can go through Washington State University's conference call system. Note that WSU's system is not toll-free.

## **HOTEL POLICY**

The occupancy for Reno was 289 room nights, which exceeded our contract for 186 room nights. The numbers for Asheville are conservative. As we expand the workshops, we may want to boost the numbers. Carol Ramsay has edited the Conference Hotel Selection and Contract policy document. It was encouraged to review this and comment at the annual meeting May 14. Discussion occurred whether we want to have the policy posted on the website.

## **CAUSE MARKETING LETTER**

It was determined that the letter written by Liza Fleeson should be sent. Carol suggested that the letter be submitted by the end of the week. Don Mullins and Lois Levitan will review it by Thursday and the letter will be finalized by Friday. Liza will send the letter to the entire call group. Once submitted to EPA, the letter will be forwarded to entire TPSA membership.

## **PAST MINUTES**

It was noted that Pat Hipkins did not have a copy of the minutes from the Austin General Business meeting. Lois Levitan will forward the approved minutes to Pat to post on the website.

## **DUTIES**

Nancy Fitz received the three boxes from Kathy Brooks that contained TPSA related material. Nancy will go through the boxes and forward the items that need to be kept to Bonnie McCarvel. Carol Ramsay will take the lead and work with Bonnie to handle the conference organization duties that Kathy managed.

## **2009 TPSA ANNUAL CONFERENCE**

Possible locations for the 2009 Annual Conference were discussed including Little Rock, AR, Albuquerque, NM, Tucson AZ (high tourist area), Portland, OR, Vancouver, WA, St. Louis, MO, Jacksonville, FL (high tourist area), Panhandle of Florida, San Antonio, TX, Savannah, GA and Memphis TN. It is preferred that the chosen destination be serviced by a low fare airline such as Southwest. Should rotate away from east coast for 2009.

## **MEETING ADJOURNED**

The meeting adjourned at 12:15 pm EST.

[Submitted by Jennifer McLaughlin, May 11, 2007; Revised May 21, 2007; Approved June 11, 2007]