

**The Pesticide Stewardship Alliance (TPSA)
Board of Directors (BOD) Meeting Minutes
October 6, 2006**

CALL TO ORDER

Meeting was called to order at 11:10 AM EST.

ROLL CALL

A quorum of voting members was present (names underlined): Don Gilbert; Don Mullins; Lois Levitan; Don Bradley; Johnny Berry; Margaret Jones; Kelby Neal; Allan Hovis, Gail Amos; Nancy Fitz; Kathy Brooks; and Carol Ramsay.

APPROVALS

August 21, 2006 Board meeting minutes were approved; they were distributed on September 25, 2006.

TREASURER'S REPORT

Report approved. The balance as of August 22 is \$5,997.98. The payments totaling \$1345.06 were \$1,010.00 to Arrowchase, \$35.00 to Global Pay for the CC settlement, \$44.79 to NDPS for the CC machine, \$152.98 to AT&T on 8/02 and \$102.29 to AT&T on 8/22. There were no deposits in August. An additional \$5000.00 is owed by CARE Environmental Corp; Dan has been contacted by Kathy Brooks and Don Bradley.

Sponsorship invoices for 2007 will be mailed as soon as possible by Kathy to cover expenses throughout the remainder of the year and for the 2007 conference.

2007 TPSA CONFERENCE - RENO, NV

Facility arrangements are still on schedule. There was discussion on the immediate issue of drafting a marketable agenda. Carol and Lois will meet Monday Oct. 9 to develop an initial draft. A marketable draft must be completed no later than November 1 to ensure ample opportunity for distribution and attendance consideration. Don B. suggested using small portions of the agenda for press release. Expanded conference scope was discussed: burn barrel topic, air quality, water quality, ag film recycling (also discussed whether TPSA should go on record to be the Home for ag plastics), endangered species, etc.

MEMBERSHIP REPORT

Don Gilbert and Dan Schweitzer met in September, revised the membership brochure, and drafted two membership letters for educators and environmental program managers. They are currently finalizing a mailing list which they plan to compare to the TPSA membership list; it will include the AAPSE mailing list from Pat Hipkins. Don asked board members to submit other contacts. Carol suggested the conference brochure could be included in the mailing envelope with the new brochure and letter.

Others wanting the new, larger membership brochures can contact Mirsky for copies: mirkysy@earthlink.net. Margaret Jones plans to obtain copies for endangered species workshop in November.

Kathy will be mailing membership renewal notices soon.

SPONSORSHIP REPORT

Johnny Berry has prepared 35 packets that include both information on sponsorship and membership. Packets will be mailed to ACRC members and non members seeking participation. If board members have other potential sponsors, send information to Johnny.

Sponsorship commitments for 2007 have been received from: Syngenta \$2000; ACRC \$5,000, Northwest Ag Plastics \$750; WA State Potatoes \$1,000; WA Pest Consultants \$750. Carol has a noted commitment from Clean Harbors for \$3,000. Johnny will contact US Ag (who has committed) and also contact TriRinse, Western Ag.. Allan Hovis will confirm Bayer at \$5,000. Gail will contact Two Rivers for their commitment.

All sponsors who have made commitments are noted on the conference web site and those at or above \$5,000 need to be noted on the TPSA web site.

BY LAWS REPORT

Margaret Jones has received comments on the proposed by-laws changes, some significant suggestions. Rob Denny suggested a listing of pros and cons for each item proposed for changing when the request for vote is mailed to the Voting Membership. Margaret Jones anticipates completing the task in a couple weeks.

REALIGNMENT OF TPSA MANAGEMENT

Don Bradley opened initial discussion on plans to realign responsibilities for TPSA management. The major TPSA management functions includes: conference management, web outreach, accounting/bookkeeping, and general administration. Don talked with Kathy Brooks about making changes and reported Kathy would welcome a reduced commitment. Don reported that Kathy would be very interested in retaining her role in conference management, but would relinquish the other management responsibilities. It was reported that Kelly Newton found no obstacle with TPSA

contracting out for administrative/bookkeeping services and a formal relationship with a contract service could provide for more confidence in TPSA. Don Mullins offered concerns for institutional memory and Carol noted a significant role change for the Treasurer is anticipated.

Suggested contractors included: Mirsky & Assoc. for web support; Mid-America Croplife for general administration and accounting/bookkeeping. It was noted that TPSA would face a great challenge during the transition and a detailed management plan would be required. Carol offered to work with Kathy to develop a task/timeline document and proposed contract service details.

NEXT MEETING: Tentatively scheduled for. Week of Oct. 30-Nov. 3..

ADJOURN: Meeting was adjourned at approximately 12 PM EST.

[Draft submitted by Liza Fleeson October 13, 2006; Revised October 23, 2006; Approved October 30, 2006]