

**The Pesticide Stewardship Alliance (TPSA)  
Board of Directors (BOD) Meeting Minutes  
July 10, 2006**

**CALL TO ORDER**

Meeting was called to order at 11:35 AM EST.

**ROLL CALL**

In attendance were (Board Members are underlined): Kathy Brooks; Don Bradley; Don Gilbert; Don Mullins; Lois Levitan; Gail Amos; Pat Hipkins; Nancy Fitz; Carol Ramsay; Liza Fleeson; and, Margaret Jones. A quorum was present.

**APPROVALS**

Boards of Director's Meeting Minutes were approved with revision. Meeting minutes from the General Session of the 2006 Conference (Austin, TX) are complete and will be distributed to the general membership for comment.

**TREASURER'S REPORT**

Kelby Neal provided the monthly financial report via email. The balance as of the end of June is \$9,768.20. The payments totaling \$3366.73 were \$65.44 to AT&T, \$1,170.00 to Arrowchase, \$35.00 to Global Pay for the CC settlement, \$1986.50 to George Brooks, \$44.79 to NDPS for the CC machine, \$65.00 to McKenna Long and Assoc. The deposits totaling \$150.00 and were \$75 from AZ Dept. of Ag and \$75 from Opti-Sciences. An additional \$5000.00 is owed by CARE Environmental Corp.

**ASHEVILLE NA - TPSA CONFERENCE LOCATION FOR 2008**

Carol Ramsay and Kathy Brooks completed an initial review of the conference contract. Room rates are \$109 (corporate) and \$64 (government). Based on previous years attendance, a total of 133 room nights are guaranteed. For any additional nights, a \$10 credit will be given to TPSA. This can be applied to conference room rental costs. Approximate expenses include \$11,000 for food and \$3000 for rooms. The contract will be forwarded for legal review.

**PRODUCT STEWARDSHIP INSTITUTE CONFERENCE**

Lois Levitan and Margaret Jones summarized their attendance at the above. Discussion included the organizations structure and strategic plan. It was suggested that TPSA continue to explore a relationship with the Product Stewardship Alliance. In addition, the possibility of Scott Cassel

speaking at the 2007 Conference was discussed. Other value derived from the meeting includes a list of potential contacts.

### **2007 TPSA CONFERENCE MARKETING - RENO, NV**

Call for Papers postcards were mailed today. Discussion of the number of Conference Flyers to print was discussed. 200 will be ordered. More can be ordered if needed. Meeting information is available on the website. The registration form will be placed on the website in the future.

### **2007 TPSA CONFERENCE TOUR IDEAS - RENO, NV**

Tour options for the 2007 Conference were discussed. The discussion included 1) whether a tour should be included and 2) if a tour was included, what type of tour would be appropriate. Participants indicated the benefit of a tour. Vince Herbert and Chuck Moses will work to develop a tour and check on possible agricultural tours.

### **BY-LAWS**

Revisions of the Bylaws were discussed. Margaret Jones discussed changes to the letter and asked for general comments on revisions, specifically, adding the "open" category and the definitions of the different Committees. Kathy Brooks will coordinate a call to the entire membership for comment on the revised Bylaws.

### **TPSA WEBSITE**

Pat Hipkins reported on the status of the TPSA Website. NewsBits is up and running. Work continues on the Membership Directly including search features (i.e.: name, state, user group). Participants were asked to view the website and send any comments to Pat within two weeks.

### **OTHER**

Roger Springmen is completing the Pesticide Disposal Phased 1 Report. Nancy Fitz will follow-up with Roger regarding the status of the report.

**NEXT MEETING:** Tentatively scheduled for August 21, 2006 @ 11:00 EST.

**ADJOURN:** Meeting adjourned at 12:20 PM EST.

[Draft submitted by Liza Fleeson August 16, 2006; Revised August 21, 2006; Submitted for Approval August 28, 2006; Approved September 6, 2006]