

**The Pesticide Stewardship Alliance (TPSA)  
Board of Directors (BOD) Meeting Minutes  
June 8, 2006**

**CALL TO ORDER**

Carol Ramsay, President, called the meeting to order at approximately 11 AM EST.

**ROLL CALL**

A quorum of voting members was present (names underlined): Kathy Brooks, Dan Schweitzer, Don Gilbert, Don Mullins, Lois Levitan, Gail Amos, Jude Andreasen, Carol Ramsay, and Liza Fleeson.

**APPROVALS**

The Minutes from the May 8, 2006 Board of Directors Meeting were approved.

**TREASURER'S REPORT**

Kelby Neal provided the monthly financial report via email. The balance as of the end of May is \$12,984.93. The payments totaling \$1811.39 were \$58.91 to AT&T for April, \$63.19 to AT&T for May, \$1,110.00 to Arrowchase, \$35.00 to Global Pay for the CC settlement, \$4.50 to American Express, \$44.79 to NDPS for the CC machine, \$150.00 to National Corporate Registry, and \$345.00 to Douglas Corey & Assoc. for tax preparation. The deposits totaling \$5075.00 and were \$75 from WA State Dept. of Ag, \$1000 from Mahkteshim A., \$1000 from Mirsky and Assoc., and \$3000 from Clean Harbors. Kathy Brooks added that currently there are two outstanding invoices: 1) George Brooks ~\$1,000 (website updates); and 2) Mirsky and Associates \$2,235 (conference brochures, flyers, postage, etc). Finally, \$5,750 is forthcoming from CARE Environmental Corp.

**TPSA WEBSITE**

Carol Ramsay indicated that revisions based on comments received to date have been completed for the TPSA Website. A summary of those revisions will be sent via email to call attendees. Further discussion included a call to populate the website's News Bits with "newsworthy" events. Such events may be organizational or membership specific. Examples include the OMB approval of the Container and Containment Regulations and the recent distribution of the news release covering Washington State and Far West Agribusiness Association. Also discussed was the TPSA Newsletter. Beginning in 2005, the newsletter was to be published electronically on a quarterly basis and posted on the website. Currently, only the November 2005 edition is posted. Carol Ramsay suggested that perhaps a biannual newsletter would be more appropriate and manageable. Liza Fleeson offered that if we focus our efforts on the website's News Bits, in conjunction with distribution of the Board of Director Meeting Minutes, that the information that would normally be

included in a newsletter will have already been covered. It was decided to temporarily suspend the TPSA Newsletter and again focus on reporting all relative items under News Bits. In addition to encouraging reporting in News Bits, Board of Directors Meeting Minutes when distributed will include bulleted meeting highlights to alert members of key issues or actions. Finally, a reminder for any additional comments to the website was made. Comments should be forwarded to Pat Hipkins. Carol Ramsay indicated she would talk to Pat Hipkins regarding George Brooks schedule. It was suggested that call attendees either identify other websites that have features they would like to see on the TPSA Website or submit some type of graphic representation of what they would like to see.

## **PRODUCT STEWARDSHIP INSTITUTE**

The PSI Conference will be held June 14-15, 2006 in Chicago, IL. PSI is a non-profit organization that facilitates a broad range of waste programs, for example tires. Lois Levitan, Margaret Jones and Don Bradley will be attending. Materials to be distributed include the membership brochure, 2007 Conference Flyer and Pesticide Life Cycle Stewardship and Extended Product Responsibility Initiative (PLCS-EPR) handout. Others noteworthy items for possible presentation at the PSI Conference include OMB approval of the Container/Containment Regulations and the proposed regulations regarding container recycling.

## **2007 TPSA CONFERENCE – RENO, NV**

Planning for the 2007 Conference continues. Carol Ramsay indicated that 1<sup>st</sup> drafts of the conference flyers and postcard have been forwarded to Mirsky and Associates. Call attendees agreed that these should be distributed as soon as possible. Also, the previously determined date of September 15 - Call for Papers was reaffirmed.

## **TPSA CONFERENCE LOCATION FOR 2008**

Preliminary planning for the 2008 Conference continues. Locations previously identified as possible locations were researched. Kathy Brooks reported that the Renaissance Hotel, Asheville, NC was the “best” thus far with current Conference Rates at \$109 and Government Rates at \$65 for February 24 through February 27, 2008. Discussion included the type of commitments required by the hotel for the 2008 Conference. Kathy Brooks indicated that commitments were based on the numbers from previous year’s conferences. It is possible to adjust those numbers later in the process. Carol Ramsay expressed some concern regarding the registration fee (\$375) and how that may affect attendance levels. Kathy Brooks will ask the hotel for a preliminary proposal.

Information related to the hotel can be found at

[http://marriott.com/property/propertypage/avlbr?WT\\_Ref=mi\\_left](http://marriott.com/property/propertypage/avlbr?WT_Ref=mi_left) .

## **PRESS RELEASE**

Carol Ramsay indicated the press release from the Washington State and Far West Agribusiness Association (?) has been distributed. Carol will make it available to call attendees.

## **BY-LAWS**

Gail Amos indicated Margaret Jones was working on amendments (?) to the Bylaws. Gail indicated he would follow-up with Margaret regarding the status.

## **OLD BUSINESS**

Pesticide Disposal Pilot Project Phase 1 Report – Don Gilbert indicated that the final report for Phase 1 of the Pesticide Disposal Pilot Project has not yet been completed although all data has been collected. CropLife America funded the project and is awaiting the final report. This issue was previously discussed at the March 20, 2006 Board of Directors Meeting. At that time, Nancy Fitz indicated that the research had been completed however the drafting of the final report had not begun. Roger Springman indicated his willingness to draft the final report and Nancy was to forward all files to Roger. Carol Ramsay stated she would speak with Don Bradley regarding this issue and the possibility of scheduling a conference call with Nancy Fitz, Roger Springman and Don to discuss completion of the report.

2006 General Business Meeting - 2006 Pesticide Stewardship Alliance Conference (Austin TX) – Minutes of the General Business Meeting have not been approved to date. Lois Levitan indicated she will work to complete the minutes. Upon completion, minutes will be circulated for comment and offered for approval.

**NEXT MEETING:** Tentatively scheduled for July 10, 2006 at 11:30 AM EST.

**ADJOURN:** Meeting adjourned at 11:45 AM EST.

[Draft submitted by Liza Fleeson June 8, 2006; Revised July 5, 2006; Approved July, 10, 2006]