

NPSA Special Board of Directors (BOD) Meeting Minutes January 28, 2005

Present:

Don Bradley, Kathy Brooks, Nancy Fitz, Don Gilbert, Pat Hipkins, Joe Hoffman, Don Mullins, Kelby Neal, Janice Oldemeyer, and Dan Schweitzer

Quorum Status:

In Quorum (Four voting BOD members present; names underlined above.)

BOD Chair Don Gilbert called the meeting to order at 10:06 a.m. EST.

Acting Secretary Pat Hipkins called the roll.

The agenda distributed by the Chair was accepted.

The purposes of the meeting were to:

- elect a secretary, and
- choose a site in Texas for the 2006 conference.

Minutes:

The previous meeting's minutes (01/18/05) were accepted with one correction (page 2):
Elections and By-Laws: Joe Hoffman will ask Gail (not Gene) Amos to lead this committee.

Treasurer's Report:

N/A

Special Meeting Business:

1.) Election of a Secretary for 2005:

Don Gilbert explained that Mark Wilson was not able to serve. Janice Oldemeyer contacted Brenda Leonardo, and Don Gilbert contacted Lois Levitan. Both are willing to serve. However, Dan Schweitzer noted that if Brenda were elected, three of the four officers would be from industry. Don Mullins nominated Lois Levitan, and Don Bradley seconded this nomination. By unanimous ballot, Lois was elected.

2.) Selection of a 2006 conference site:

Don Bradley, with Kathy Brooks, gave a quick overview of the site selection process. The group sought an attractive place that does not place high transportation requirements on participants – in getting to and from the airport and other venues (entertainment, shopping, etc.). Thus, Don and Kathy recommend a medium-sized city vs. the suburbs of a large city. They

researched four sites in metro Houston and Austin. After some discussion, the group settled on the Austin Marriott, which has no connection to John Q. Hammons Hotels and Resorts. Janice Oldemeyer moved to authorize Kathy Brooks to get a draft contract between NPSA and the Austin Marriott for Kellie Newton's review. Nancy Fitz seconded. The motion carried unanimously.

A short discussion of dates followed. First choice was to have the meeting February 12-14.

Don Gilbert asked Don Bradley and Kathy Brooks to firm up site/date plans ASAP so the membership brochure/flyer can be finalized and the sponsorship committee can begin to seek contributions.

Dan Schweitzer and Joe Hoffman, programs co-chairs, will work with Sam Gibson (US Ag Recycling) to identify locations off-site for an educational tour.

Other / New Business:

Don Gilbert proposed that the group start thinking about a site for 2007, and asked that suggestions be sent to Don Bradley via e-mail.

Don Gilbert noted that Dan Schweitzer will write letters to the 2005 officers, notifying them of their election. Dan will also draft a letter to all NPSA members, giving them a short overview of the Tucson Marriott situation and the problem's resolution, and also informing them re: officers for 2005.

Dan Schweitzer reported that NPSA has an original signed copy of a release from John Q. Hammons Hotels and Resorts.

Don Mullins has digital photos from the 2004 meeting, which he will send to Pat Hipkins so George Brooks can post them on the NPSA website.

Next Meeting:

Tentatively, the next meeting will be Tuesday, February 22 at 10:00 EST, assuming conference call lines can be obtained.

Meeting adjourned at 10:36 a.m. EST; (motion by Fitz; second by Mullins).

Prepared 16 February 2005; PAH