

**NPSA Regular Board of Directors (BOD) Meeting Minutes
January 18, 2005**

Present:

Don Bradley, Nancy Fitz, Don Gilbert, Pat Hipkins, Rob Hofstetter, Greg Jackson, Don Mullins, Janice Oldemeyer, and Dan Schweitzer; Joe Hoffman also joined for part of the meeting.

Quorum Status:

In Quorum (Five voting BOD members present; names underlined above.)

Meeting called to order by 2005 BOD Chair Don Gilbert at 10:06 a.m. EST.

Pat Hipkins called the roll.

The agenda distributed by the Chair was accepted.

Minutes:

A number of meeting minutes were accepted at this meeting:

The general business meeting minutes (11-07-04_V3) were ok-ed as amended by the BOD, and will be distributed by Nancy Fitz to all members.

The following BOD meeting minutes were accepted:

10-27-04_V3

11-07-04_V3

11-11-04

12-18-04 (with one change noted during this part of the meeting)

01-05-05 (with one change [date] as noted)

Treasurer's Report:

Rob Hofstetter reported that, as of 12/31/04, payable expenses were \$12,402.52; income was \$6335.00, and the net loss was - \$6067.52. The NPSA account balance was \$12,239.42.

Dan Schweitzer noted that several sponsorships are still outstanding, and that there should be a marked increase in income in January.

New Business:

Election of Officers for 2005:

President: Dan Schweitzer was elected President during the 12/21/04 meeting.

Vice President: Dan Schweitzer nominated Rob Hofstetter, and Nancy Fitz seconded this nomination. Since this was the sole nomination, Rob was elected by unanimous ballot.

Treasurer: Janice Oldemeyer nominated Kelby Neal, and Greg Jackson seconded. As before, this was the only nomination, so Kelby was elected by unanimous ballot.

Secretary: Don Mullins nominated Pat Hipkins, and Nancy Fitz seconded. Don Gilbert nominated Mark Wilson, and Greg Jackson seconded. In light of there being two nominations, and because she was secretary in 2003, Pat Hipkins declined the nomination. Because Mark Wilson was then the sole nominee, he was elected by unanimous ballot.

Don Gilbert noted that the new officers will assume their duties at the next BOD meeting.

Pat Hipkins will send a copy of selected minutes* from 2004 to Mark Wilson, so he can use them as a template. (*One or two full/"regular" monthly minutes and short/special session sets.)

Dan Schweitzer will send a letter to the new officers via Kathy Brooks, formally informing them of their election.

Committee Assignments for 2005:

Membership: Don Gilbert volunteered to lead this committee. Don Bradley commented that all members should actively recruit new members in their own sector or area. Some discussion about membership terms ensued; Nancy Fitz informed the group that memberships were now on an annual, calendar-year basis.

Conference Program: Joe Hoffman and Dan Schweitzer volunteered to co-chair this committee.

Notes:

- Don Bradley is chairing an *ad hoc* site selection committee for the 2006 conference. Don is working with Kathy Brooks and committee members Janice Oldemeyer and Sam Gibson.
- Janice will contact Ingrid Dierlam-McDonald, of the Texas DEQ Committee on Environmental Quality, regarding participation.
- Dan Schweitzer noted that the BOD and officers should start now to select a site for the 2007 Conference. Don Bradley volunteered to chair this *ad hoc* committee, and Greg Jackson volunteered to assist.

Finance: Rob Hofstetter volunteered to lead this committee.

Elections and By-Laws: Joe Hoffman will ask Gail Amos to lead this committee.

Communications: Pat Hipkins volunteered to lead this committee. Don Bradley volunteered to chair a subcommittee dealing with print/news releases. Pat Hipkins will

handle web updates. Issues for this committee to tackle include setting up a listserv (George Brooks and Nancy Fitz have been working on this; one is nearly ready to go!), and handling web updates/additions. Pat commented on the need for a method to archive NPSA history, such as past minutes, and important documents, such as the By-Laws, position papers, and guidance documents (ex. Conference Hotel Procedures, Registration Policy, and recommendations for having a standing Sponsorship Committee and additional accounting procedures.)

Stewardship Awards: Janice Oldemeyer agreed to continue as chair of this committee.

Sponsorship: In November, Alan Hovis volunteered to chair this committee. Gail Amos and Greg Jackson volunteered to serve on this committee.

International Relations: Don Mullins agreed to continue as co-chair of this committee with Jude Andreasen. Nancy Fitz will ask Jude to continue to serve as co-chair.

Chairpersons will solicit members for the committee they're leading. Janice Oldemeyer will draft an e-mail note to all members listing the committees and asking interested parties to volunteer to serve. Nancy Fitz will distribute this solicitation notice with the 11/04 General Business Meeting minutes.

Old Business:

2006 Conference Site Selection:

Don Bradley gave a short overview of the three sites under consideration: metro Houston, metro Austin, and San Antonio. He discussed hotel and location options. After he and Kathy Brooks do a little more research, he will present options to the BOD. Pending availability of conference lines, Don will present options and recommendations to the BOD and officers at a meeting on Friday, January 28 at 10:00 a.m. EST, when the BOD will make a final decision.

Tucson Marriott Decision:

On January 5, the BOD authorized Kellie Newton, NPSA legal counsel, to settle with John Q. Hammons Hotels and Resorts, and authorized her to spend up to \$10,500.00 to do so. Kellie attempted to contact John Q. Hammons Hotels and Resorts with a counter offer, but was not able to reach anyone. Thus, Kellie sent a check to JQH for \$10,500.00 to settle the dispute. Subsequent to sending the payment, Kellie sent JQH a legal release, and received a signed copy of this release form via fax.

Membership Flyer Update:

Nancy Fitz reported for Allan Hovis, in his absence. Allan is running a bit behind, but is working on updating the membership / meeting announcement flyer. If anyone has additional comments or suggestion, please send them to Alan by week's end.

Pilot Project:

Nancy Fitz reported that all data has been collected; she is compiling it into a draft report for review by the BOD, CropLife, et al. Nancy plans to get a first draft to CropLife before the end of January. CropLife is interested in seemingly significant differences in collection volumes from state to state, and in relatively low volumes collected in certain states. Nancy will meet with the CropLife Stewardship Committee in early February.

Earth-911:

No report. (Joe Hoffman left the conference call after committee chairs were selected.)

Other Business:

Advisory Committee Liaison:

Pat Hipkins noted that NPSA had a person designated as the liaison between the BOD and the Advisory Committee. Dan Schweitzer served in 2004. Nancy Fitz volunteered to serve as liaison in 2005.

NPSA Representative to the SFIREG Water Quality and Pesticide Disposal Working Committee / Label Subcommittee:

Dan Schweitzer served in 2004. Dan noted that this appointment should be filled by a person from a State Lead Agency. Rob Hofstetter agreed to serve in 2005.

Next Meeting:

The group tentatively selected the week of February 21 (other than Monday, which is a holiday) for the next regular BOD meeting. The group agreed to continue meeting at 10:00 a.m. EST. Nancy Fitz will check on conference line availability and the schedules/availability of BOD members and officers, and set a date for the February 2005 meeting.

The January 18 meeting adjourned at 11:45 a.m. EST.

Prepared 25 January 2005; PAH